



**Regular Board Meeting Agenda**

**Posted in compliance with the California Governor’s Executive Orders N-25-20 and N-29-20**

**Location: Via Zoom Virtual Meeting Platform**

[Zoom Link](#)

**Meeting ID: 829 8091 3041**

**Password: JqU5rN<sup>1</sup>**

**Thursday, February 11, 2021, 5:00 p.m.**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. ITEMS FOR BOARD INFORMATION AND/OR DISCUSSION, INCLUDING COMMITTEE AND SCHOOL LEADERSHIP REPORTS**

<b>Item #1:</b>	<b>Executive Director’s Special Report on COVID-19/Closure/Distance Learning Plan and Implementation</b>
<b>Description:</b>	(a) Update on Distance Learning and calendar (b) Food delivery/lunch program (c) Subgroup service delivery (d) Governance and board meetings (e) Employees and vendors (f) Graduation requirements (g) Attendance and Engagement Tracking (h) Learning Continuity and Attendance Plan
<b>Purpose:</b>	Information and Discussion
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	15-20 mins.

---

<sup>1</sup> Please see Notice No. 2 at the end of this agenda for complete public access information. Please note that in compliance with the Brown Act, as modified by Executive Orders N-25-20 and N-29-20, the physical locations of individual participants are omitted.

<b>Item #2:</b>	<b>Executive Director Monthly Report</b>
<b>Description:</b>	(i) Academic Achievement Report (j) School Climate and Culture (k) Human Capital
<b>Purpose:</b>	Information and Discussion
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	10 mins.

<b>Item #3:</b>	<b>Finance Updates</b>
<b>Description:</b>	Review of monthly financials and current/projected budget updates
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Miles Remer/ExED
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	10 minutes

<b>Item #4:</b>	<b>Legislative and General Updates/Brown Act Compliance</b>
<b>Description:</b>	Review of legal and legislative updates impacting charter governance (if any). Review of Brown Act individual online training for board members
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	N/A
<b>Est. Time:</b>	5 minutes

<b>Item #5:</b>	<b>Development/WISHForward Updates</b>
<b>Description:</b>	Review of development team's work and fundraising/planning re same
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Karina Fedasz
<b>Materials:</b>	N/A
<b>Est. Time:</b>	5 minutes

<b>Item #6:</b>	<b>CA School Dashboard Indicators</b>
<b>Description:</b>	Discuss CA Dashboard items in yellow or below
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	CA Dashboard for WISH Community and Academy
<b>Est. Time</b>	5 min

<b>Item #7:</b>	<b>EL Outreach Update</b>
-----------------	---------------------------

<b>Description:</b>	Outcomes of past outreach/new strategies to be implemented
<b>Purpose:</b>	Oversight
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	See Executive Director's monthly report
<b>Est. Time</b>	10 min

<b>Item #8:</b>	<b>Board Development and Recruitment</b>
<b>Description:</b>	Update
<b>Purpose:</b>	Discussion
<b>Presented By:</b>	Danelle Fisher
<b>Materials:</b>	None
<b>Est. Time:</b>	10 min

<b>Item #9:</b>	<b>Board Policy Review Update</b>
<b>Description:</b>	Board Review
<b>Purpose:</b>	Discussion
<b>Presented By:</b>	Dr. Shawna Draxton/Suzanne Madison Goldstein
<b>Materials:</b>	In Board Folder
<b>Est. Time:</b>	10 min

<b>Item #10:</b>	<b>Form 700 Instructions for March Filing</b>
<b>Description:</b>	Board Review
<b>Purpose:</b>	Discussion
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	In Board Folder
<b>Est. Time:</b>	10 min

<b>Item #11:</b>	<b>Annual Fiscal Training</b>
<b>Description:</b>	Board Fiscal Training
<b>Purpose:</b>	To continue to keep the Board of Directors current with fiscal oversight responsibilities
<b>Presented By:</b>	Mike Johnston
<b>Materials:</b>	In Board Folder
<b>Est. Time:</b>	10 min

<b>Item #12:</b>	<b>WISH Website -- Board of Directors Page Update</b>
<b>Description:</b>	Board Member Page Update
<b>Purpose:</b>	To provide increased access and transparency
<b>Presented By:</b>	Danelle Fisher
<b>Materials:</b>	In Board Folder
<b>Est. Time:</b>	10 min

#### IV. ITEMS FOR BOARD ACTION

**A. CONSENT ACTION ITEMS:** Items for action below assigned by the Board at the meeting to be adopted by a single vote. Any item may be pulled off of consent for further discussion by any Board Member at any time before action is taken.

<b>Item #1:</b>	<b>Approval of Board Minutes from January 21, 2021 (written and audio)</b>
<b>Description:</b>	Review and approve January 21, 2021 meeting minutes
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	January Meeting Minutes
<b>Est. Time:</b>	2 min

<b>Item #2:</b>	<b>2021-22 school calendar and board meeting calendar</b>
<b>Description:</b>	Proposed school calendar and annual board meeting dates
<b>Purpose:</b>	Board Review and Approval Required
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	In Board Folder
<b>Est. Time</b>	5 min

**B. ACTION ITEMS:**

<b>Item #1:</b>	<b>Safe Schools Plan for Return to School Timelines</b>
<b>Description:</b>	Discussion and vote
<b>Purpose:</b>	Review
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	In Board Folder
<b>Est. Time</b>	5 min

<b>Item #2:</b>	<b>2020-2021 Vendor Contracts</b>
<b>Description:</b>	Review proposed agreements
<b>Purpose:</b>	Discussion and vote
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	Proposed 2020-21 contracts with: <ul style="list-style-type: none"> <li>• School Pass</li> </ul>
<b>Est. Time</b>	2 min

<b>Item #3:</b>	<b>Credential Resolution per AB 1505 Local Assignment Policy</b>
<b>Description:</b>	Board resolution concerning misassigned credentials
<b>Purpose:</b>	Resolution needed to approve for teachers working outside credentialed areas
<b>Presented By:</b>	Dr. Shawna Draxton/Jennie Brook
<b>Materials:</b>	In Board Folder
<b>Est. Time</b>	4 min

<b>Item #4:</b>	<b>Appoint Audit Committee</b>
-----------------	--------------------------------

<b>Description:</b>	Audit Committee Formation
<b>Purpose:</b>	Audit committees are a best practice and not required unless the charter school is registered as a charity per the California Non-Profit Integrity Act. The Audit Committee may include persons who are not members of the board, but may not include any members of the staff of the corporation, including the president or school leader or the treasurer or CFO. The Audit Committee will be responsible for contracting with an audit firm by March 1 of each year, unless the existing contract is a multi-year contract.
<b>Presented By:</b>	Miles Remer
<b>Materials:</b>	N/A
<b>Est. Time</b>	2 min

## VI. PUBLIC COMMENT

## VII. CLOSED SESSION ITEMS:

<b>Item #1:</b>	<b>Pending Litigation and/or Conference with Legal Counsel</b>
<b>Description:</b>	<p><u>Purpose and Authority:</u></p> <p><u>Three pending cases; conference with legal counsel –</u>  Closed session subject to:</p> <ul style="list-style-type: none"> <li>• California Government Code section 54956.9(d)(2)</li> <li>• California Government Code section 54956.9(d)(4)</li> <li>• California Government Code section 54956.9(e)(2)</li> <li>• California Government Code section 54956.9(e)(5)</li> </ul>
<b>Purpose:</b>	Information and Discussion of Pending Litigation and/or Conference with Legal Counsel; approval of settlements
<b>Presented By:</b>	Suzanne Madison Goldstein with Jason Rudolph/YMC
<b>Materials:</b>	N/A
<b>Est. Time</b>	5 mins.

## VIII. ADJOURNMENT:

### NOTICES:

1. The next regular meeting of the Board of Directors will be held on **March 11, 2021 @ 5:00pm.**
2. **PUBLIC ACCESS UNDER CURRENT STAY AT HOME/SHELTER IN PLACE ORDERS:** During these challenging times, the Board of Directors of WISH Charter Schools remains committed to governance that is open and transparent, and that is accessible to the public. Members of the public who wish to access this Board meeting may do so at: [Zoom Link](#), Meeting ID: 829 8091 3041, Passcode: JqU5rN. Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for

comments, they will be translated to English and the time limit shall be six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

3. WISH Charter is nonsectarian in its programs, admission policies, and employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. The Elementary School Facilities Manager has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in WISH Charter open and public meetings. Requests for disability related modifications or accommodations should be made 72 hours prior to the meeting to Elementary School Facilities Manager at 310.642.9474.

4. Members of the public requesting translation services are required to notify the school within 48 hours of the board meeting. Please contact the Elementary School Facilities Manager at 310.642.9474.

\* Non-agenda items; no individual presentation should be for more than 3 minutes and the total time for this purpose should not exceed 15 minutes. Ordinarily, Board members will not respond to presentations and no action is taken. However, the Board may give direction to staff following a presentation.

\*\* For meetings held by teleconference, attendees may participate at WISH Charter, 6550 W. 80<sup>th</sup> Street, Main Office. Alternatively, for more detailed information on other locations, attendees may contact the Elementary School Facilities Manager at 310.642.9474.