



**Regular Board Meeting Minutes**

**Location: Via Zoom Virtual Meeting Platform**

**Thursday, June 25, 2020, 5:00 p.m.**

**I. CALL TO ORDER: 5:12pm**

**II. ROLL CALL**

Board Members: Suzanne Madison Goldstein, Danelle Fisher, Miles Remer, Vicki Graf, Ben Tysch, Mike Abercrombie, Matthew Swanlund, Mary McCullough  
 Staff/Guests: Shawna Draxton, Jennie Brook, Janine Bielski, Susan Kim, Michael Johnston, Tait Anderson  
 Absent:

Suzanne Madison Goldstein reviewed rule changes allowing for virtual board meetings under the Governor’s Executive Orders, while ensuring maximum public access whenever possible.

**III. ITEMS FOR BOARD INFORMATION AND/OR DISCUSSION, INCLUDING COMMITTEE AND SCHOOL LEADERSHIP REPORTS**

<b>Item #1:</b>	<b>Executive Director’s Special Report on COVID-19/Closure/Distance Learning Plan and Implementation</b>
<b>Description:</b>	(a) Update on Distance Learning and calendar (b) Food delivery/lunch program (c) Subgroup service delivery (d) Governance and board meetings (e) Employees and vendors (f) Graduation requirements
<b>Purpose:</b>	Information and Discussion
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	15-20 mins.
<b>Minutes:</b>	Dr. Draxton discussed Distance Learning WISH Website, Distance Learning Update, LACOE COVID Questions Report, WISH COVID CDE Report - response to how WISH handled distance

	learning including program offerings to students and families, attendance very high, technology plan, website materials, how WISH supported EL, foster youth, low-income and students with disabilities, provision of school meals.
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<b>Item #2:</b>	<b>Executive Director Monthly Report</b>
<b>Description:</b>	(g) Academic Achievement Report (h) School Climate and Culture (i) Human Capital
<b>Purpose:</b>	Information and Discussion
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	10 mins.
<b>Minutes:</b>	LMU/WISH have been working on anti-racism modules. No test scores this year, so principals are currently working on analyzing data. School culture ended on a high note for end of year activities (Living Museum, Virtual Meetings, Culmination/Promotion Events, Music Performances, Grade Level Conferences). Facilities are continuing to be negotiated. WISH Academy Annual Performance Report - discussed areas for growth and improvement specifically WISH's fiscal policies and procedures, which will be changed, submitted and voted on by the Board within 90 days.

<b>Item #3:</b>	<b>Finance Updates</b>
<b>Description:</b>	Review of monthly financials and current/projected budget updates
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Miles Remer/Susan Kim
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	10 minutes
<b>Minutes:</b>	Intro for Mike Johnston who will act as WISH team lead for ExED. Review of latest financial dashboard as well as analysis of WISH Combined 20-21 budget. Significant cuts will be made to offset salaries. See Action Item #5 for budget approval.

<b>Item #4:</b>	<b>Legislative and General Updates/Brown Act Compliance</b>
<b>Description:</b>	Review of legal and legislative updates impacting charter governance (if any)/confirmation of individual online trainings
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	N/A
<b>Est. Time:</b>	5 minutes
<b>Minutes:</b>	All directors have completed required trainings, with one exception. Dr. Fisher will be coordinating to facilitate completion.

<b>Item #5:</b>	<b>Development Updates</b>
<b>Description:</b>	Review of development team's work and fundraising/planning re same

<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Mike Abercrombie/Karina Fedasz
<b>Materials:</b>	N/A
<b>Est. Time:</b>	5 minutes
<b>Minutes:</b>	Pivoting to move all development work to WISH Forward, which is a 501(c)3. Legal counsel will be looking at governance documents shortly. As planned, in August Karina Fedasz will be joining the Board of Directors and Mike Abercrombie will be moving to the WISH Forward Board.

<b>Item #6:</b>	<b>CA School Dashboard Indicators</b>
<b>Description:</b>	Discuss CA Dashboard items in yellow or below
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	CA Dashboard for WISH Community and Academy
<b>Est. Time</b>	10 min
<b>Minutes:</b>	Dashboard hasn't changed because testing did not occur due to COVID.

<b>Item #7:</b>	<b>EL Outreach Update</b>
<b>Description:</b>	Outcomes of past outreach/new strategies to be implemented
<b>Purpose:</b>	Oversight
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	See Executive Director's monthly report
<b>Est. Time</b>	10 min
<b>Minutes:</b>	Outreach in newspapers and social media. Tours scheduled for Spanish speaking families in Fall.

<b>Item #8:</b>	<b>CSD WISH Academy Report Site Review Overview</b>
<b>Description:</b>	Review CSD report and discuss any areas noted for further growth and improvement
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	CSD Report in Board folder
<b>Est. Time:</b>	2 min
<b>Minutes:</b>	Discussed under ED's Board Report. See Information in Item #2 above.

<b>Item #9:</b>	<b>Dispute re Pro Rata Share Charges</b>
<b>Description:</b>	Initiation of Dispute Resolution re \$75,000K in Shared
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	In Board folder
<b>Est. Time:</b>	2 min
<b>Minutes:</b>	Dr. Draxton and Suzanne Madison Goldstein have been working to resolve dispute with the district.

#### IV. ITEMS FOR BOARD ACTION

- A. **CONSENT ITEMS:** Items for action below assigned by the Board at the meeting to be adopted by a single vote. Any item may be pulled off of consent for further discussion by any Board Member at any time before action is taken.

<b>Item #1:</b>	<b>Approval of Board Minutes from May 14, 2020 (written and audio)</b>
<b>Description:</b>	Review and approve May 14, 2020 meeting minutes
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	March Meeting Minutes
<b>Est. Time:</b>	2 min
<b>Minutes:</b>	Roll call vote listed below.

<b>Item #2:</b>	<b>Review and update Local Control Accountability Plan (LCAP) &amp; Federal Addendum</b>
<b>Description:</b>	Charter schools are required to annually adopt their LCAP by June 30th. The LCAP is required each year and includes both a three-year plan and an annual update for the previous school year. While charter schools are required to submit their LCAP to the chartering authority and county superintendent, neither party must approve. Posting by the charter school is not required, though it is encouraged. Federal Addendum. Board approval required per ExED by 6/1/20.
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Jennie Brook/Susan Kim
<b>Materials:</b>	Draft document in Board folder
<b>Est. Time</b>	5 min
<b>Minutes:</b>	Tabled

<b>Item #3:</b>	<b>Complete Consolidated Application (ConApp) reporting - Spring</b>
<b>Description:</b>	The ConApp documents participation in federal programs and reserves or reports funding expenditures to ensure compliance with federal program requirements.
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Jennie Brook/Susan Kim
<b>Materials:</b>	Draft document in Board folder
<b>Est. Time</b>	5 min
<b>Minutes:</b>	Tabled

<b>Item #4:</b>	<b>EPA Spending Plan for 20-21</b>
<b>Description:</b>	Discuss accounting of how much money was received from the EPA and how that money was spent

<b>Purpose:</b>	Vote
<b>Presented By:</b>	Jennie Brook/Susan Kim
<b>Materials:</b>	In Board folder
<b>Est. Time:</b>	2 min
<b>Minutes:</b>	Roll call vote listed below.

<b>Item #5:</b>	<b>School Leader Annual Evaluation and Employment Agreement Terms</b>
<b>Description:</b>	Discussion of review process for 2019-20 and 2020-21; vote on annual contract renewal
<b>Purpose:</b>	Oversight; Contract Approval
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	Draft document in Board folder
<b>Est. Time</b>	5 min
<b>Minutes:</b>	In light of the pandemic, the Board has compromised by using a free trial of the 360 platform to provide meaningful and helpful feedback. Suzanne Madison Goldstein, Dr. Vicki Graf, Ben Tysch and past Board president Michelle Windmueller will work on it over the summer so it will be in place for next year.

<b>Item #6:</b>	<b>2020-21 Board Meeting Calendar</b>
<b>Description:</b>	Proposed annual board meeting dates
<b>Purpose:</b>	Board review and approval required
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	Proposed Calendars
<b>Est. Time:</b>	5 min
<b>Minutes:</b>	Calendared meetings are the second Thursday of each month except for months when meetings occur. Roll call vote listed below.

Miles Remer moved to approve items, Suzanne Madison Goldstein seconded. Roll call vote for Item 1, 4 and 6 as follows:

Dr. Danelle Fisher, <i>President</i>	Y	Suzanne Madison Goldstein, <i>Vice President &amp; Secretary</i>	Y
Dr. Vicki Graf	Y	Dr. Mary McCullough	Y
Matthew Swanlund	Y	Benjamin Tysch	O
Mike Abercrombie	Y	Miles Remer, Treasurer	Y

**B. ACTION ITEMS:**

<b>Item #1:</b>	<b>COVID-19 Written Report to the Community</b>
<b>Description:</b>	Required CDE report explains changes to program offerings that WISH has made in response to school closures to address the COVID-19 emergency and the major impacts of such closures on students and families.
<b>Purpose:</b>	Vote

<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	CDE COVID-19 Operations Written Report Template in board folder
<b>Est. Time:</b>	2 min

Dr. Vicki Graf moved to approve items, Mary McCullough seconded. Roll call vote as follows:

Dr. Danelle Fisher, <i>President</i>	Y	Suzanne Madison Goldstein, <i>Vice President &amp; Secretary</i>	Y
Dr. Vicki Graf	Y	Dr. Mary McCullough	Y
Matthew Swanlund	Y	Benjamin Tysch	Y
Mike Abercrombie	Y	Miles Remer, Treasurer	Y

<b>Item #2:</b>	<b>Annual Lunch Contracts</b>		
<b>Description:</b>	New lunch vendor contract and waiver from Preferred Meals and Boonli		
<b>Purpose:</b>	Vote		
<b>Presented By:</b>	Dr. Shawna Draxton		
<b>Materials:</b>	Vote to accept		
<b>Est. Time:</b>	2 min		
<b>Minutes:</b>	Board approves key market terms (amount and length) subject to Suzanne Madison Goldstein and Ben Tysch reviewing and editing further for legal issues within the next week. Roll call vote listed below.		

Dr. Danelle Fisher, <i>President</i>	Y	Suzanne Madison Goldstein, <i>Vice President &amp; Secretary</i>	Y
Dr. Vicki Graf	Y	Dr. Mary McCullough	Y
Matthew Swanlund	Y	Benjamin Tysch	Y
Mike Abercrombie	Y	Miles Remer, Treasurer	Y

<b>Item #3:</b>	<b>WISH Fiscal Policies and Procedures -- Proposed Revisions</b>		
<b>Description:</b>	Clarification of policies surrounding \$15K cap		
<b>Purpose:</b>	Vote		
<b>Presented By:</b>	Miles Remer		
<b>Materials:</b>	Fiscal Policies and Procedures; proposed redlined version in board folder		
<b>Est. Time:</b>	2 min		
<b>Minutes:</b>	Tabled pending circulating current policies and procedures.		

<b>Item #4:</b>	<b>ExED Contract</b>		
<b>Description:</b>	Proposed Contract Renewal for Back Office Services		
<b>Purpose:</b>	Vote		
<b>Presented By:</b>	Dr. Shawna Draxton		

<b>Materials:</b>	Vote to accept
<b>Est. Time:</b>	2 min
<b>Minutes:</b>	Board approves key terms (amount and length) subject to Suzanne Madison Goldstein and Ben Tysch reviewing and editing further for legal issues within the next week. Roll call vote listed below.

Ben Tysch moved to approve, Suzanne Madison Goldstein seconded. Roll call vote for item 4 as follows:

Dr. Danelle Fisher, <i>President</i>	Y	Suzanne Madison Goldstein, <i>Vice President &amp; Secretary</i>	Y
Dr. Vicki Graf	Y	Dr. Mary McCullough	Y
Matthew Swanlund	Y	Benjamin Tysch	Y
Mike Abercrombie	Y	Miles Remer, Treasurer	Y

<b>Item #5:</b>	<b>Proposed Budget for 2021-22 Academic Year</b>		
<b>Description:</b>	Proposed Annual Budget (based upon evolving budget talks with State Governor and likely legislative action)		
<b>Purpose:</b>	Vote		
<b>Presented By:</b>	Miles Remer/Ben Tysch/Shawna Draxton		
<b>Materials:</b>	Vote to accept		
<b>Est. Time:</b>	2 min		
<b>Minutes:</b>	Roll call vote listed below.		

Ben Tysch moved to approve, Suzanne Madison Goldstein seconded. Roll call vote for item 5 as follows:

Dr. Danelle Fisher, <i>President</i>	Y	Suzanne Madison Goldstein, <i>Vice President &amp; Secretary</i>	Y
Dr. Vicki Graf	Y	Dr. Mary McCullough	Y
Matthew Swanlund	Y	Benjamin Tysch	Y
Mike Abercrombie	N	Miles Remer, Treasurer	Y

<b>Item #6:</b>	<b>Vendor Contracts</b>		
<b>Description:</b>	Proposed vendor agreements for: <ul style="list-style-type: none"> <li>Charter Safe -- General liability and workers comp. Proposed renewal for \$171,597</li> </ul>		
<b>Purpose:</b>	Vote		
<b>Presented By:</b>	Dr. Shawna Draxton		
<b>Materials:</b>	In board folder		
<b>Est. Time:</b>	2 min		
<b>Minutes:</b>	Roll call vote listed below.		

Ben Tysch moved to approve, Suzanne Madison Goldstein seconded. Roll call vote for item 6 as follows:

Dr. Danelle Fisher, <i>President</i>	Y	Suzanne Madison Goldstein, <i>Vice President &amp; Secretary</i>	Y
Dr. Vicki Graf	Y	Dr. Mary McCullough	Y
Matthew Swanlund	Y	Benjamin Tysch	Y
Mike Abercrombie	Y	Miles Remer, Treasurer	A

**VI. PUBLIC COMMENT:** None.

**VII. CLOSED SESSION ITEMS:**

The board entered closed session at 6:40pm. Recording paused. Kendra Tovey from Young, Minney & Corr joined the call. The Board President announced the return to open session at 7:03 pm and reported as follows:

Item #1 - no action was taken.

Item #2 - no action was taken.

<b>Item #1:</b>	<b>Pending Litigation and/or Conference with Legal Counsel</b>
<b>Description:</b>	<u>Purpose and Authority:</u>  <u>Two pending cases; conference with legal counsel –</u> Closed session subject to: <ul style="list-style-type: none"> <li>• California Government Code section 54956.9(d)(2)</li> <li>• California Government Code section 54956.9(d)(4)</li> <li>• California Government Code section 54956.9(e)(2)</li> <li>• California Government Code section 54956.9(e)(5)</li> </ul>
<b>Purpose:</b>	Information and Discussion of Pending Litigation and/or Conference with Legal Counsel
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	<ul style="list-style-type: none"> <li>• 9/20/19 LAUSD Over-allocation Letter to WISH Academy (2017-18)</li> <li>• 9/20/19 LAUSD Over-allocation Letter to WISH Academy (2018-19)</li> </ul>
<b>Est. Time</b>	15 mins.

<b>Item #2:</b>	<b>Pending Litigation and/or Conference with Legal Counsel</b>
<b>Description:</b>	<u>Purpose and Authority:</u>  <u>Three pending cases; conference with legal counsel –</u> Closed session subject to: <ul style="list-style-type: none"> <li>• California Government Code section 54956.9(d)(2)</li> <li>• California Government Code section 54956.9(d)(4)</li> <li>• California Government Code section 54956.9(e)(2)</li> <li>• California Government Code section 54956.9(e)(5)</li> </ul>



<b>Purpose:</b>	Information and Discussion of Pending Litigation and/or Conference with Legal Counsel; approval of settlements
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	N/A
<b>Est. Time</b>	5 mins.

**VIII. ADJOURNMENT: 7:11pm**