



**Regular Board Meeting Agenda**

**Posted in compliance with the California Governor’s Executive Orders N-25-20 and N-29-20**

**Location: Via Zoom Virtual Meeting Platform**

**<https://us02web.zoom.us/j/88922290198?pwd=WEs0ZDQzeDZvYUVzZnFWZ0t2Qko5QT09>**

**Meeting ID: 889 2229 0198**

**Password: 4nZBCB<sup>1</sup>**

**Thursday, June 25, 2020, 5:00 p.m.**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ITEMS FOR BOARD INFORMATION AND/OR DISCUSSION, INCLUDING COMMITTEE AND SCHOOL LEADERSHIP REPORTS**

<b>Item #1:</b>	<b>Executive Director’s Special Report on COVID-19/Closure/Distance Learning Plan and Implementation</b>
<b>Description:</b>	(a) Update on Distance Learning and calendar (b) Food delivery/lunch program (c) Subgroup service delivery (d) Governance and board meetings (e) Employees and vendors (f) Graduation requirements
<b>Purpose:</b>	Information and Discussion
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	15-20 mins.

---

<sup>1</sup> Please see Notice No. 2 at the end of this agenda for complete public access information. Please note that in compliance with the Brown Act, as modified by Executive Orders N-25-20 and N-29-20, the physical locations of individual participants are omitted.

<b>Item #2:</b>	<b>Executive Director Monthly Report</b>
<b>Description:</b>	(g) Academic Achievement Report (h) School Climate and Culture (i) Human Capital
<b>Purpose:</b>	Information and Discussion
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	10 mins.

<b>Item #3:</b>	<b>Finance Updates</b>
<b>Description:</b>	Review of monthly financials and current/projected budget updates
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Miles Remer/Susan Kim
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	10 minutes

<b>Item #4:</b>	<b>Legislative and General Updates/Brown Act Compliance</b>
<b>Description:</b>	Review of legal and legislative updates impacting charter governance (if any)/confirmation of individual online trainings
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	N/A
<b>Est. Time:</b>	5 minutes

<b>Item #5:</b>	<b>Development Updates</b>
<b>Description:</b>	Review of development team's work and fundraising/planning re same
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Mike Abercrombie/Karina Fedasz
<b>Materials:</b>	N/A
<b>Est. Time:</b>	5 minutes

<b>Item #6:</b>	<b>CA School Dashboard Indicators</b>
<b>Description:</b>	Discuss CA Dashboard items in yellow or below
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	CA Dashboard for WISH Community and Academy
<b>Est. Time</b>	10 min

<b>Item #7:</b>	<b>EL Outreach Update</b>
<b>Description:</b>	Outcomes of past outreach/new strategies to be implemented
<b>Purpose:</b>	Oversight

<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	See Executive Director's monthly report
<b>Est. Time</b>	10 min

<b>Item #8:</b>	<b>CSD WISH Academy Report Site Review Overview</b>
<b>Description:</b>	Review CSD report and discuss any areas noted for further growth and improvement
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	CSD Report in Board folder
<b>Est. Time:</b>	2 min

<b>Item #9:</b>	<b>Dispute re Pro Rata Share Charges</b>
<b>Description:</b>	Initiation of Dispute Resolution re \$75,000K in Shared
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	In Board folder
<b>Est. Time:</b>	2 min

#### IV. ITEMS FOR BOARD ACTION

- A. **CONSENT ITEMS:** Items for action below assigned by the Board at the meeting to be adopted by a single vote. Any item may be pulled off of consent for further discussion by any Board Member at any time before action is taken.

<b>Item #1:</b>	<b>Approval of Board Minutes from May 14, 2020 (written and audio)</b>
<b>Description:</b>	Review and approve May 14, 2020 meeting minutes
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	March Meeting Minutes
<b>Est. Time:</b>	2 min

<b>Item #2:</b>	<b>Review and update Local Control Accountability Plan (LCAP) &amp; Federal Addendum</b>
<b>Description:</b>	Charter schools are required to annually adopt their LCAP by June 30th. The LCAP is required each year and includes both a three-year plan and an annual update for the previous school year. While charter schools are required to submit their LCAP to the chartering authority and county superintendent, neither party must approve. Posting by the charter school is not required, though it is encouraged. Federal Addendum. Board approval required per ExED by 6/1/20.
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Jennie Brook/Susan Kim
<b>Materials:</b>	Draft document in Board folder

<b>Est. Time</b>	5 min
------------------	-------

<b>Item #3:</b>	<b>Complete Consolidated Application (ConApp) reporting - Spring</b>
<b>Description:</b>	The ConApp documents participation in federal programs and reserves or reports funding expenditures to ensure compliance with federal program requirements.
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Jennie Brook/Susan Kim
<b>Materials:</b>	Draft document in Board folder
<b>Est. Time</b>	5 min

<b>Item #4:</b>	<b>EPA Spending Plan for 20-21</b>
<b>Description:</b>	Discuss accounting of how much money was received from the EPA and how that money was spent
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Jennie Brook/Susan Kim
<b>Materials:</b>	<b>In Board folder</b>
<b>Est. Time:</b>	2 min

<b>Item #5:</b>	<b>School Leader Annual Evaluation and Employment Agreement Terms</b>
<b>Description:</b>	Discussion of review process for 2019-20 and 2020-21; vote on annual contract renewal
<b>Purpose:</b>	Oversight; Contract Approval
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	Draft document in Board folder
<b>Est. Time</b>	5 min

<b>Item #6:</b>	<b>2020-21 Board Meeting Calendar</b>
<b>Description:</b>	Proposed annual board meeting dates
<b>Purpose:</b>	Board review and approval required
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	Proposed Calendars
<b>Est. Time:</b>	5 min

**B. ACTION ITEMS:**

<b>Item #1:</b>	<b>COVID-19 Written Report to the Community</b>
<b>Description:</b>	Explains changes to program offerings that WISH has made in response to school closures to address the COVID-19 emergency and the major impacts of such closures on students and families.
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Dr. Shawna Draxton

<b>Materials:</b>	CDE COVID-19 Operations Written Report Template in board folder
<b>Est. Time:</b>	2 min

<b>Item #2:</b>	<b>Annual Lunch Contracts</b>
<b>Description:</b>	New lunch vendor contract and waiver from Preferred Meals and Boonli
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	Vote to accept
<b>Est. Time:</b>	2 min

<b>Item #3:</b>	<b>WISH Fiscal Policies and Procedures -- Proposed Revisions</b>
<b>Description:</b>	Clarification of policies surrounding \$15K cap
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Miles Remer
<b>Materials:</b>	Fiscal Policies and Procedures; proposed redlined version in board folder
<b>Est. Time:</b>	2 min

<b>Item #4:</b>	<b>ExED Contract</b>
<b>Description:</b>	Proposed Contract Renewal for Back Office Services
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	Vote to accept
<b>Est. Time:</b>	2 min

<b>Item #5:</b>	<b>Proposed Budget for 2021-22 Academic Year</b>
<b>Description:</b>	Proposed Annual Budget (based upon evolving budget talks with State Governor and likely legislative action)
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Miles Remer/Ben Tysch/Shawna Draxton
<b>Materials:</b>	Vote to accept
<b>Est. Time:</b>	2 min

<b>Item #6:</b>	<b>Vendor Contracts</b>
<b>Description:</b>	Proposed vendor agreements for: <ul style="list-style-type: none"> <li>● Charter Safe -- General liability and workers comp. Proposed renewal for \$171,597</li> </ul>
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	In board folder
<b>Est. Time:</b>	2 min

## VI. PUBLIC COMMENT

**VII. CLOSED SESSION ITEMS:**

<b>Item #1:</b>	<b>Pending Litigation and/or Conference with Legal Counsel</b>
<b>Description:</b>	<u>Purpose and Authority:</u>  <u>Two pending cases; conference with legal counsel –</u> Closed session subject to: <ul style="list-style-type: none"> <li>• California Government Code section 54956.9(d)(2)</li> <li>• California Government Code section 54956.9(d)(4)</li> <li>• California Government Code section 54956.9(e)(2)</li> <li>• California Government Code section 54956.9(e)(5)</li> </ul>
<b>Purpose:</b>	Information and Discussion of Pending Litigation and/or Conference with Legal Counsel
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	<ul style="list-style-type: none"> <li>• 9/20/19 LAUSD Over-allocation Letter to WISH Academy (2017-18)</li> <li>• 9/20/19 LAUSD Over-allocation Letter to WISH Academy (2018-19)</li> </ul>
<b>Est. Time</b>	15 mins.

<b>Item #2:</b>	<b>Pending Litigation and/or Conference with Legal Counsel</b>
<b>Description:</b>	<u>Purpose and Authority:</u>  <u>Three pending cases; conference with legal counsel –</u> Closed session subject to: <ul style="list-style-type: none"> <li>• California Government Code section 54956.9(d)(2)</li> <li>• California Government Code section 54956.9(d)(4)</li> <li>• California Government Code section 54956.9(e)(2)</li> <li>• California Government Code section 54956.9(e)(5)</li> </ul>
<b>Purpose:</b>	Information and Discussion of Pending Litigation and/or Conference with Legal Counsel; approval of settlements
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	N/A
<b>Est. Time</b>	5 mins.

**VIII. ADJOURNMENT:**

**NOTICES:**

1. The next regular meeting of the Board of Directors will be held on **August 13, 2020 @ 5:00pm.**

2. **PUBLIC ACCESS UNDER CURRENT STAY AT HOME/SHELTER IN PLACE ORDERS:** During these challenging times, the Board of Directors of WISH Charter Schools remains committed to governance that is open and transparent, and that is accessible to the public. Members of the public who wish to access this Board meeting may do so at: <https://zoom.us/j/99392504229?pwd=aXIBU2IKR1VNelpOT2Flc25jT1QrZz09>, Meeting ID: 993 9250 4229, Password: 5gcyYe. Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

3. WISH Charter is nonsectarian in its programs, admission policies, and employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. The Elementary School Facilities Manager has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in WISH Charter open and public meetings. Requests for disability related modifications or accommodations should be made 72 hours prior to the meeting to Elementary School Facilities Manager at 310.642.9474.

4. Members of the public requesting translation services are required to notify the school within 48 hours of the board meeting. Please contact the Elementary School Facilities Manager at 310.642.9474.

\* Non-agenda items; no individual presentation should be for more than 3 minutes and the total time for this purpose should not exceed 15 minutes. Ordinarily, Board members will not respond to presentations and no action is taken. However, the Board may give direction to staff following a presentation.

\*\* For meetings held by teleconference, attendees may participate at WISH Charter, 6550 W. 80<sup>th</sup> Street, Main Office. Alternatively, for more detailed information on other locations, attendees may contact the Elementary School Facilities Manager at 310.642.9474.