



Regular Board Meeting Agenda
Westside Innovative School House, Inc.
6550 West 80th Street, Los Angeles California 90045
(Entrance on Emerson Avenue)
Call-in Access: 1-641-715-3680
Access Code: 970986#

Thursday, February 7, 2019, 5:00 p.m.

I. CALL TO ORDER

II. ROLL CALL

III. ITEMS FOR BOARD ACTION

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| Item #1: | Proposed WISH “Give or Get” Board Policy |
| Description: | The Board is considering adoption of a Give/Get fundraising policy. |
| Purpose: | Vote |
| Presented By: | Mike Abercrombie, Miles Remer |
| Materials: | Draft policy in February’s Board folder |
| Est. Time: | 5 minutes |

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| Item #2: | Help Group Master Contract |
| Description: | WISH Master Contract with Help Group for student services |
| Purpose: | Vote |
| Presented By: | Dr. Shawna Draxton |
| Materials: | Contract in the February Board folder |
| Est. Time: | 5 minutes |

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| Item #3: | SARC Report |
| Description: | School Accountability Report Card Annual Report. This report demographic data for WISH Schools |
| Purpose: | Vote |
| Presented By: | Dr. Shawna Draxton |
| Materials: | SARC Report in the February Board Folder |
| Est. Time: | 10 minutes |

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| Item #4: | WISH Fiscal Policies and Procedures Amendments |
| Description: | WISH Fiscal Policies and Procedures have been amended to reflect CSD's recommendations. |
| Purpose: | Vote |
| Presented By: | Miles Remer, Jennie Brook, Stephen De La Rosa |
| Materials: | Updated WISH Fiscal Policies and Procedures |
| Est. Time: | 5 minutes |

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| Item #5: | WISH Community School Oversight Report |
| Description: | LAUSD CSD Oversight Report for the 2018-2019 school year |
| Purpose: | Vote |
| Presented By: | Drs. Michelle Windmueller and Shawna Draxton |
| Materials: | Oversight Report in the February Board folder |
| Est. Time: | 15 minutes |

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| Item #6: | IPEX Card |
| Description: | The IPEX Card will be used for teacher expenses through the Spend Bridge system. It's an accounting tracking system for teaching spending. |
| Purpose: | Vote |
| Presented By: | Stephen De La Rosa and Jennie Brook |
| Materials: | Description of IPEX Card is in the February Board folder |
| Est. Time: | 10 minutes |

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| Item #7: | Colliers International Representation Agreement |
| Description: | Proposed 6-month representation agreement for exclusive right to represent WISH in conjunction with the lease or purchase of facilities/real estate in Los Angeles County. |
| Purpose: | Vote |
| Presented By: | Matthew Swanlund, Suzanne Goldstein |
| Materials: | Colliers Engagement Letter and Representation Agreement dated January 18, 2019 in the February Board folder |
| Est. Time: | 10 minutes |

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| Item #8: | Approval of Low Performing Student Block Grant Spending Plan |
| Description: | Block Grant Spending Plan Budgetary Expenses |
| Purpose: | Vote |
| Presented By: | Drs. Shawna Draxton and Michelle Windmueller |
| Materials: | Budget for the Block Grant |
| Est. Time: | 5 minutes |

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| Item #9: | Request to extend the Enrollhand Contract |
| Description: | Enrollhand is an enrollment outreach and advertising company |
| Purpose: | Vote |
| Presented By: | Dr. Shawna Draxton |
| Materials: | Enrollhand document |
| Est. Time: | 5 minutes |

IV. ITEMS FOR BOARD INFORMATION AND/OR DISCUSSION, INCLUDING COMMITTEE AND SCHOOL LEADERSHIP REPORTS

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| Item #1: | Board President and Vice President Officers' Report |
| Description: | <ul style="list-style-type: none"> (a) Principal Leonard, Principal Murphy, and Principal Mowll will give a Board update on school programs (b) 2018-2019 Annual Performance-Based Oversight Report of Findings by the LAUSD Evaluators (c) Please calendar April 4, 2019 at 4:40pm for a Photo Shoot for ALL Board Members at WISH Community School prior to the April Board Meeting. |
| Purpose: | Information and Discussion |
| Presented By: | Dr. Michelle Windmueller, Dr. Danelle Fisher |
| Materials: | Slide presentation is in the February Board folder |
| Est. Time | 15 minutes |

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| Item #2: | Finance Committee/ExED Report |
| Description: | Review of Financial Dashboards for Elementary and Secondary Schools; and Cash Flow Status Report |
| Purpose: | Information and Discussion |
| Presented By: | Miles Remer, Ben Tysch, Jennie Brook, Stephen De La Rosa |
| Materials: | Financial Dashboard document |
| Est. Time | 5 minutes |

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| Item #3: | Strategic Planning Committee Report |
| Description: | Jason Rudolph will provide an update on the Los Angeles and statewide charter landscape. |
| Purpose: | Information and Discussion |
| Presented By: | Jason Rudolph |
| Materials: | None |
| Est. Time | 10 minutes |

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| Item #4: | Executive Director Monthly Report |
| Description: | (a) Academic Achievement Report (b) School Climate and Culture (c) Human Capital |
| Purpose: | Information and Discussion |
| Presented By: | Dr. Shawna Draxton |
| Materials: | ED's report in the February Board Folder |
| Est. Time | 5 minutes |

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| Item #5 | Curriculum Committee Report |
| Description: | Committee Report Update on Internal Student Data |
| Purpose: | Information and Discussion |
| Presented By: | Dr. Vicki Graf, Dr. Irene Oliver, Dr. Mary McCullough, Dr. Michelle Windmueller |
| Materials: | Materials and data links are in the ED's Board Report |
| Est. Time | 5 minutes |

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| Item #8: | Executive/Governance Committee Report |
| Description: | Present final draft of the Parent Compact for Board Review |
| Purpose: | Information and Discussion |
| Presented By: | Dr. Danelle Fisher |
| Materials: | Draft Parent Compact in February Board folder |
| Est. Time | 10 minutes |

V. PRIOR BOARD MEETING MINUTES FOR APPROVAL

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| Item #1: | December 6, 2018 Regular Board Meeting Minutes |
| Description: | Approval of prior meeting minutes and record of action. |
| Purpose: | Vote |
| Presented By: | Dr. Danelle Fisher |
| Materials: | December 6, 2018 Regular Board Meeting Minutes |
| Est. Time | 2 minutes |

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| Item #2: | January 10, 2019 Regular Board Meeting Minutes |
| Description: | Approval of prior meeting minutes and record of action. |
| Purpose: | Vote |
| Presented By: | Dr. Danelle Fisher |
| Materials: | January 10, 2019 Regular Board Meeting Minutes |
| Est. Time | 2 minutes |

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| Item #3: | January 14, 2019 Special Board Meeting Minutes |
| Description: | Approval of prior meeting minutes and record of action. |
| Purpose: | Vote |
| Presented By: | Dr. Danelle Fisher |
| Materials: | January 14, 2019 Special Board Meeting Minutes |
| Est. Time | 2 minutes |

VI. PUBLIC COMMENT

VII. CLOSED SESSION ITEMS:

VIII. ADJOURNMENT:

NOTICES:

1. The next regular meeting of the Board of Directors will be held on **March 14, 2019 @ 5:00pm.**
 2. WISH Charter is nonsectarian in its programs, admission policies, and employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. The Elementary School Facilities Manager has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in WISH Charter open and public meetings. Requests for disability related modifications or accommodations should be made 72 hours prior to the meeting to Elementary School Facilities Manager at 310.642.9474.
 3. Members of the public requesting translation services are required to notify the school within 48 hours of the board meeting. Please contact the Elementary School Facilities Manager at 310.642.9474.
- * Non-agenda items; no individual presentation should be for more than 3 minutes and the total time for this purpose should not exceed 15 minutes. Ordinarily, Board members will not respond to presentations and no action is taken. However, the Board may give direction to staff following a presentation.
- ** For meetings held by teleconference, attendees may participate at WISH Charter, 6550 W. 80th Street, Main Office. Alternatively, for more detailed information on other locations, attendees may contact the Elementary School Facilities Manager at 310.642.9474.