



Board Meeting Agenda
WISH Community School
6550 West 80th Street, Los Angeles CA 90045
Call in Conference Call 1-641-715-3680 Access Code 970986#
(Entrance on Emerson Avenue)

June 27, 2018 at 5:00 p.m.

I. CALL TO ORDER

Meeting was called to order by Board President, Michelle Windmueller at 5:05 p.m.

II. ROLL CALL

Board Members Present: (Names with "X" indicates present):			
Dr. Michelle Windmueller, <i>President</i>	X	Dr. Danelle Fisher, <i>Vice President & Secretary</i>	X
Suzanne Madison Goldstein	X	Benjamin Tysch	X
Matthew Swanlund	X	Miles Remer, Treasurer	X
Dr. Irene Oliver		Jason Rudolph	
Dr. Vicki Graf	X	Dr. Mary McCullough	X
Mike Abercrombie (on phone)	X		
Guests Present: (Names with "X" indicates present):			
WISH Charter Staff Members Present: (Names with "X" indicates present):			
Dr. Shawna Draxton, Executive Director 12655 Bluffcreek Drive, Playa Vista 90094	X	Jennie Brook, WISH	X
Samira Estilai, ExED	X	Taurean Gordon, ExED	X

III. PUBLIC COMMENT - none

IV. MINUTES: Approval of May 17, 2018 Board meeting minutes and special Board meeting minutes from May 20, 2018. Tabling the vote for approval of the minutes until the next Board meeting due to lack of quorum of board members who were present at those meetings.

V. AGENDA

A. Reports of Officers and Committees

1. President and Vice President (Dr. Michelle Windmueller, Dr. Danelle Fisher)

a. Retrospective of 2017-2018

- i. Strengths - recruited new board members with a variety of expertise. Solidified our commitment to LMU with MOU. Worked with Dr. Shawna Draxton to support the three schools.
- ii. Areas of Needed Growth - Need to work on development including finding a lease or a new building, also need to strategically plan our committees at our board retreat scheduled for 08/09/18 from 1-7 pm.
- iii. Board Self-Assessment - most board members have completed but there were a couple of people who have been unable to complete it. Michelle Windmueller will be collecting the data and presenting it at the August Board meeting.

2. Facilities Committee (Suzanne Goldstein, Matthew Swanlund, Dr. Michelle Windmueller)

- a. Facilities update - Prop 39 Offer for WISH MS - Dr. Shawna Draxton reports that we are in negotiation with the district to get the 3 special education classrooms needed for the middle school moving to the WESM campus. Site level administrators are not willing at this point to give the middle school those three classrooms but there are people who are working on making sure we can get the rooms we need. Will consider a letter writing campaign with parent support if need be but will await the final decision.

3. Executive Committee (Dr. Fisher, Suzanne Madison Goldstein, Dr. Michelle Windmueller) - General updates

a. Board Retreat - August 9, 2018 1:00pm - 7:00pm, at Mike Abercrombie's office near the school. Michelle Windmueller and Mike Abercrombie are preparing agenda, and every committee will be on the agenda.

4. Executive Director Monthly Report (Dr. Shawna Draxton)

- a. Academic Achievement Report - Dr. Draxton explained how there will be professional development for the teachers throughout the summer and will be getting leadership support. SBAC results coming in, full update at the next board meeting.
- b. School Climate and Culture - 1) LMU Affiliation: Awaiting confirmation of renewal of shared salaried liaison position. 2) Annual Performance-based oversight review of WISH Academy was reviewed and comments were made to bring us up to the highest level in every category, but overall the assessment was positive. There were no corrective actions to be taken. 3) WISH has received several grants including through MTSS with LMU.
- c. Human Capital - There will be a compensation committee with teachers and board members in order to solidify plans. The team will develop a conceptual approach to compensation to be presented to the board on 8/9 at the retreat, with a previous meeting with board members and teachers (set for 7/18). Prior to that, Shawna and Ben will survey the teachers to get their preferences about this approach.

5. Finance Committee/ExED (Jennie Brook, Samira Estilai, Taurean Gordon)

- a. Review of Financial Dashboards for Elementary and Middle Schools - No dashboards available since we are awaiting the total data from May to close out the month.
- b. Cash Flow Status Report - school's cash position is strong and we are not holding any accounts payable, as reported by Samira Estilai.

6. Curriculum Committee (Dr. Vicki Graf, Dr. Irene Oliver, Dr. Mary McCullough, Dr. Michelle Windmueller)

- a. Report from the Curriculum Committee - Michelle reported that we will be getting a report at the August meeting, which correlates with when we will be getting the SBAC reports.

7. Special Committee(s)

- a. *WISHForward* (Suzanne Madison Goldstein, Dr. Michelle Windmueller) - no update
- b. LMU/WISH Working Group – Update on Pilar’s Liaison Position with WISH and LMU - See above under board report

8. Action Items

1. LCAP - Review and Vote on Proposed Local Control Accountability Plan (Jennie Brook/Taurean Gordon) - Discussion and review of draft LCAP for Community School and HS. Miles Remer moved to adopt the LCAP for both schools, seconded by Dr. Danelle Fisher. A discussion occurred regarding the scrutiny with which we have looked at the document and it was noted by Jennie Brook that this year’s LCAP is not significantly different from the previous year’s LCAP and it is a 3-year document. Motion passed with unanimous approval.
2. 2018-19 Budget and Education Protection Account Spending Plan - Review and Vote on Proposed Plan (Samira Estilai) - Budget was reviewed including a state budget update and an overall budget plan, also a review of LCFF and other revenues, staffing, teacher salaries, student supplies, operating expenses and cash flow. Ben and Miles posed several questions regarding the overview and enrollment. Board members all discussed sustainability over the out years. Samira then presented the EPA as a part of the budget. Motion was made to accept the budget and the EPA made by Miles Remer and seconded by Dr. Danelle Fisher. The motion passed

with unanimous approval.

3. 2018-19 Spring ConApp - Review and Vote on the Consolidated Application for Title I Funds (Samira Estilai) - Samira reviewed the application for Title 1 funds. A motion was made to apply for Title 1 funds by Ben Tisch and seconded by Dr. Vicki Graf, motion passed unanimously.
4. 2018-19 Calendars and Instructional Minutes - Review and Vote on Proposed Calendar/Minutes (Jennie/Taurean) - tabled until August meeting.
5. 2018-19 Vendor Contracts - Review and Vote on Proposed Contracts (Jennie/Taurean) - Jennie gave a review of why we are choosing the vendor who will be of biggest benefit to us, including Charter Safe and Charter Life, health insurance, school lunch program, ExEd contracts and Planet Bravo. We are not shopping for this year for other contracts but we may consider shopping the contracts in the future and we will be reviewing contracts in May next year in order to have a more thorough evaluation. Motion was made to accept all of the vendor contracts except for Outsource by Miles Remer and seconded by Vicki Graf. Motion passed with unanimous approval. Outsource (CST IT) will be looked at and reviewed at the August date. Our lawyers on the board will vet all contracts in the future.
6. Permission to Open a Stock Bank Account - Discussion and Vote (Jennie/Taurean) – Drs. Michelle Windmueller and her husband, Steven will be making a \$10,000 gift to WISH. She would like to have the gift in the form of a brokerage account, which can be used for future donations by other benefactors. Miles Remer needs to be recused from the vote due to his position with his company which creates a conflict of interest. Motion made to open a brokerage account by Dr. Vicki Graf and seconded by Ben Tysch. The motion passed with a unanimous vote.
7. Board of Directors' Elections - Vote for President, Vice President, Secretary, Treasurer (Suzanne Madison Goldstein) - Annual

elections are due for our officers. Suzanne made a motion to retain the current officers for the coming year, should they be willing to continue to serve; Dr. Danelle Fisher seconded. The motion passed unanimously.

8. Evaluation of Dr. Shawna Draxton, Executive Director - Review Process (Dr. Michelle Windmueller) - The review of Dr. Draxton will take place at the August 9th Board meeting in closed session. The process for evaluation was explained to the Board.
9. WISH Board of Directors Meeting Calendar - Review and Vote on Proposed Board Calendar (Michelle Windmueller) - Motion was made to accept the calendar as modified by Dr. Vicki Graf and seconded by Suzanne Goldstein. Motion passed with unanimous approval.

9. CLOSED SESSION ITEMS:

- a. **Litigation Matter under Brown Act Sec. 54956.9:** (Suzanne Madison Goldstein). No discussion.

B. Special Orders of Business:

VI. ADJOURNMENT

The meeting was adjourned at 7:18 p.m.