



Board Meeting Minutes
NEW LOCATION FOR THIS MEETING ONLY
Loyola Marymount University
1 LMU Drive
2nd Floor, Suite 2600
Los Angeles, CA 90045

Call in Conference Call 1-641-715-3680 Access Code 970986#

August 9, 2018 at 5:00 p.m.

I. CALL TO ORDER

Meeting was called to order by the Board President, Michelle Windmueller at 5:00 p.m.

II. ROLL CALL

Board Members Present: (Names with "X" indicates present):			
Dr. Michelle Windmueller, <i>President</i>	X	Dr. Danelle Fisher, <i>Vice President & Secretary</i>	X
Suzanne Madison Goldstein	X	Benjamin Tysch	X
Matthew Swanlund	X	Miles Remer, Treasurer	X
Dr. Irene Oliver		Jason Rudolph	
Dr. Vicki Graf	X	Dr. Mary McCullough	
Mike Abercrombie	X		
Guests Present: (Names with "X" indicates present):			
WISH Charter Staff Members Present: (Names with "X" indicates present):			
Dr. Shawna Draxton, Executive Director	X	Jennie Brook, WISH	
Taurean Gordon, ExED			

III. PUBLIC COMMENT - none.

IV. MINUTES: Approval of May 17, 2018 Board meeting minutes: A motion was made to approve the minutes by Danelle Fisher and seconded by Ben Tysch; minutes were approved. Special Board meeting minutes from May 20, 2018 were reviewed. A motion was made by Ben Tysch and seconded by Miles Remer. The board voted and approved the minutes. June 27, 2018 Board meeting minutes were reviewed. A motion

was made to approve by Vicki Graf and seconded by Ben Tysch; the motion passed and minutes were improved.

V. AGENDA

A. Reports of Officers and Committees

1. President and Vice President (Dr. Michelle Windmueller, Dr. Danelle Fisher)

- a. Review of Board Member Expectations (Dr. Michelle Windmueller): Discussion generally and also specifically regarding parent board members with enrolled children.
- b. Superintendent's Academy for Dr. Draxton's Professional Growth Portfolio (Dr. Michelle Windmueller) - Dr. Draxton would like further training with the Broad Academy to pursue professional growth with her abilities as the school director. She will be applying for the two-year program.

2. Facilities Committee (Suzanne Goldstein, Matthew Swanlund, Dr. Michelle Windmueller)

- a. Facilities update - Prop 39 Alt Agreement for WISH MS - Dr. Shawna Draxton reported that we have SUAs that are completed and signed. These will be reviewed line by line and we anticipate opening with almost complete access at both campuses with the exception of two rooms at the WESM campus which will be worked on.

3. Executive Committee (Danelle Fisher, Suzanne Madison Goldstein, Dr. Michelle Windmueller) - No current update.

4. Executive Director Monthly Report (Dr. Shawna Draxton)

- a. Academic Achievement Report - preliminary SBAC data reviewed showing improvement through the past three years.
- b. School Climate and Culture - professional development included co-teacher training with WISH and TLC

- c. Human Capital - discussed partnership with LMU regarding teacher training ("internships) and ongoing relationships.

5. Finance Committee/ExED (Jennie Brook, Taurean Gordon) - no current report.

6. Curriculum Committee (Dr. Vicki Graf, Dr. Irene Oliver, Dr. Mary McCullough, Dr. Michelle Windmueller)

- a. Curriculum Committee will meet September 20, 2018 @ 4pm. No current report.

7. Special Committee(s)

- a. *WISHForward* (Suzanne Madison Goldstein, Dr. Michelle Windmueller) - no current report.
- b. LMU/WISH Working Group- no current updates.

8. Action Items

1. 2018-19 Academic Calendars and Instructional Minutes - postponing the review and vote on Proposed Calendar/Minutes (Dr. Shawna Draxton)
2. 2018-19 Vendor Contracts (Jennie Brook/Taurean Gordon):
Review and vote on the following proposed vendor contracts:
 - a. ChoiceLunch - Miles Remer made a motion to approve the contract, Matthew Swanlund seconded. Motion passed.
 - b. Planet Bravo - Danelle Fisher made a motion to approve the contract, Matthew Swanlund seconded. Motion passed.
 - c. CST IT Outsource - Vicki Graf made a motion to approve the contract and seconded by Miles Remer. Motion passed.
 - d. CharterSafe - motion made to approve the motion by Miles Remer and seconded by Dr. Danelle Fisher. Motion passed.
3. WISH Community School Resolution for Renewal (Dr. Shawna Draxton) - motion to authorize Dr. Danelle Fisher to sign the renewal made by Matthew Swanlund and seconded by Miles

Remer. Motion passed.

4. WISH Academy High School Resolution for Renewal (Dr. Shawna Draxton) - motion to authorize Dr. Danelle Fisher to sign the renewal made by Ben Tysch and seconded by Miles Remer. Motion passed.
5. WISH Fiscal Policies and Procedures - postpone Review and Vote (Jennie Brook/Taurean Gordon) Send the existing fiscal policy to finance committee to review. Will be presented and voted on for approval at the September board meeting.
6. Teacher Contracts (Dr. Shawna Draxton/Jennie Brook) - motion to approve the teacher contracts made by Miles Remer and seconded by Matthew Swanlund. Motion passed.

9. CLOSED SESSION ITEMS:

- a. **Litigation Matter under Brown Act Sec. 54956.9:** (Suzanne Madison Goldstein). Discussion with outside counsel of resolution of pending claim.
- b. Evaluation of Dr. Shawna Draxton, Executive Director - Review and Vote (Dr. Michelle Windmueller) motion to approve the evaluation was made by Vicki Graf and seconded by Mike Abercrombie. Motion passed.

B. Special Orders of Business:

VI. ADJOURNMENT

The meeting was adjourned at 6:25 p.m.

NOTICES:

1. The next regular meeting of the Board of Directors will be held on Thursday, September 20, 2018 @ 5:00pm
2. WISH Charter is nonsectarian in its programs, admission policies, and

employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. The Elementary School Facilities Manager has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in WISH Charter's open and public meetings. Requests for disability related modifications or accommodations should be made 72 hours prior to the meeting to Elementary School Facilities Manager at 310.642.9474.

3. Members of the public requesting translation services are required to notify the school within 48 hours of the board meeting. Please contact the Elementary School Facilities Manager at 310.642.9474.

* Non-agenda items; no individual presentation should be for more than 3 minutes and the total time for this purpose should not exceed 15 minutes. Ordinarily, Board members will not respond to presentations and no action is taken. However, the Board may give direction to staff following a presentation.

** For meetings held by teleconference, attendees may participate at WISH Charter, 6550 W. 80th Street, Main Office. Alternatively, for more detailed information on other locations, attendees may contact the Elementary School Facilities Manager at 310.642.9474.