



WISH Charter
Westside Innovative School House

WISH Charter Elementary Enrollment Packet Check List

Only complete packets will be accepted. All documents are needed for new and returning students unless otherwise noted.

- _____ Emergency Information Card
- _____ Immunization Records *(New students only)*
- _____ TB Test Results *(New students only)*
- _____ 1st Grade Physical Exam (All 1st Grade Students)
- _____ Oral Health Assessment/Waiver Request Form *(New students only)*
- _____ Request for Medication To Be Taken During School Hours
- _____ Allergy / Medication Authorization
- _____ Eligibility Survey for Federally Funded Programs
- _____ Home Language Survey *(New students only)*
- _____ Parent Intake Questionnaire
- _____ Parental Consent for Photography, Media & Participation in Evaluation Studies
- _____ Consent to Release Confidential Student Information
- _____ Technology Agreements – Student and Parent
- _____ Reminder first day of school please bring Student Emergency Kit
- _____ Ethnicity / Race Identification of Students
- _____ Additional Parent / Legal Guardian Information
- _____ Additional Student Education Form
- _____ WCA Parent Participation Survey

**Please return your enrollment packet to the school office
after 1:00 pm from Monday July 18th through Monday,
August 8, 2011.**



WISH Charter
Westside Innovative School House

WISH Charter

8820 Sepulveda Eastway Los Angeles, CA 90045 Phone: (310) 642-9474

Emergency Card/Emergency Medical Authorization

Student Parent/Guardian Information

Student Last Name	Student First Name	Middle Initial:
Date of Birth	Student Grade 2011-2012	Language:
Student Home Address		Student Home Phone ()
City		Zip Code
Parent/Legal Guardian Last Name		First Name
Parent/Guardian Address		Relationship
Parent/Guardian Home Phone ()		City
Work Phone ()		Zip
Cell Phone ()		
Email Address		Signature of Parent/Guardian
Parent/Guardian Last Name		First Name
Parent/Guardian Address		Relationship
Parent/Guardian Home Phone		City
Work Phone		Zip
Cell Phone		
Email Address		Signature of Parent/Guardian

Emergency Contact Information

To the Principal/Administrator: In case you are unable to reach me during any emergency, you are authorized to contact, and if necessary, release my child to any of the following people:

Emergency Contact Name		Relationship to Student
Home Phone Number ()	Work Phone ()	Cell Phone ()
Emergency Contact Name		Relationship to Student
Home Phone Number ()	Work Phone ()	Cell Phone ()

Emergency Contact Name		Relationship
Home Phone Number ()	Work Phone ()	Cell Phone ()
Are there any court orders restricting the legal rights of either parent?		
If you answered yes, please provide a copy of the court order		<input type="checkbox"/> Yes <input type="checkbox"/> No

Authorization for Emergency Medical Treatment

The undersigned, legal custodian of _____, a minor, hereby authorizes the principal or designee, into whose care the aforementioned minor pupil has been entrusted, to consent to any X-ray examination, anesthetics, medical or surgical diagnosis, treatment, and/or hospital care to be rendered to said minor upon the advice of any license physician and/or dentist.

It is understood that this authorization is given in advance of any required diagnosis, treatment, or hospital care and provides authority and power to the aforementioned agents to give specific consent to any and all such diagnosis, treatment, or hospital care which a licensed physician or dentist may deem necessary.

This authorization is given provisions of Section 25.8 of the California Civil Code, and shall remain effective for the full school year unless revoked in writing and delivered to said agents. I understand that WISH Charter and the Los Angeles Unified School District, its officers and its employees assume no liability of any nature in relation to the transportation of the said minor. I further understand that all costs of paramedic transportation, hospitalization, and any examination, X-ray, or treatment provided in relation to this authorization shall be borne by the undersigned.

Medical Care Provider/Insurance Information

Doctor Name	Doctor Phone
Insurance Company	Group Number
Allergies (indicate all that apply) Penicillin _____ Bees _____ Foods _____ Medication Allergies _____ Other Allergies _____	Medical Conditions (Check all that apply) Heart Defect/ Disease _____ Asthma _____ Diabetes _____ Type _____ Other _____ _____

Does your child currently take any prescription medications?
If yes, please indicate name of medication and dosage

Medication _____ Dosage _____

Medication _____ Dosage _____

WISH Charter School Policy with Regard to Dispensing Medication

In accordance with state law, for WISH Charter to dispense any medication to student, we must have both written permission from the child's parent/guardian and written permission from the child's doctor. This is true not only for prescription medications but also for over the counter medication. WISH Charter does not stock any medication for use by students, except for medication left by parents/guardians for the use of the student in position.

Parent/Guardian

Parent/Guardian



WISH Charter

8820 Sepulveda Eastway Los Angeles, CA 90045

Phone: (310) 642-9474

Physical Examinations

California law requires children to have a physical examination within 18 months prior to or not later than 3 months after entering first grade. The examination includes a health history, physical examination with vision and hearing screening, necessary immunizations, tuberculosis skin test, a test for anemia, a urine test and blood lead screening. We have included a Report of Health Examination for School Entry form for you to provide to your physician. Or if they prefer, they are welcome to provide a standard form they generate themselves.

Immunization Notice

According to State Law, we cannot allow your child/children to attend school unless we receive updated immunization records that meet the *California School Immunization Law* Health and Safety Code Sections 120325-120375.

All required immunizations are due by the 5th birthday. If that birthday is before the beginning of school, you must provide the updated record before the first day of school. If the 5th birthday is after the first day of school, please turn in the updated record at completion of required immunizations so we can update our files.

If immunizations are not given because of medical reasons, a doctor's written statement is required; the statement must include which immunization(s) is to be exempt and the specific nature and probable duration of the medical condition. If the medical exemption is permanent, the requirement for the designated immunization(s) is met.

If immunizations are against your personal beliefs, please sign the affidavit in the office acknowledging that you understand the care required for an outbreak for any one of these diseases. Your child may be temporarily excluded from attending school for his/her protection.

To meet California's school entry requirements, children entering kindergarten will need the following immunizations: Diphtheria, Pertussis, and Tetanus (DPT) Five (5) doses, Polio Four (4) doses, Measles, Mumps, and Rubella (MMR) Two (2) doses, Hepatitis B Three (3) doses, Varicella (chickenpox) One (1) dose

Tuberculosis Clearance

Unconditional Admission

Students entering at the kindergarten level or first-grade level who never attended kindergarten anywhere must present written evidence of having undergone a satisfactory skin test for tuberculosis within one year prior to school entry.

All other students entering at any grade level who never attended any school in California must present documentation that they have had a satisfactory skin test for tuberculosis administered at any previous time. Students entering at any grade level from any other California school (public, private, or parochial) are exempt from the requirement.

Students whose parents/guardians do not want them to have the tuberculosis examination on the basis of personal beliefs are exempt from the requirement. The parent/guardian must sign a waiver to this effect on the back of the California State Immunization Record (CSIR) card.

Students whose medical practitioners certify in writing that they are undergoing or have already undergone preventive treatment for tuberculosis infection or treatment for tuberculosis disease are exempt from the requirement. Your child will not be able to attend the first day of school without complete TB Compliance or signed waiver.

Conditional Admission

Students may be administered the tuberculosis skin test prior to or at the same time they are immunized against measles, mumps, rubella (MMR), and/or varicella; if, however, the skin test is not given at the same time or before these immunizations are administered, a period of 4 weeks must elapse before the skin test can and will produce valid results. Therefore, students in these circumstances may be admitted conditionally until it is medically possible for them to meet the requirement.

Students who have had the tuberculosis skin test administered but who also require a diagnostic chest x-ray have 20 school days in which to comply with the requirement.

Students who do not comply after 20 school days may be excluded from school.



WISH Charter
Westside Innovative School House

8820 Sepulveda Eastway Los Angeles, CA 90045

Phone: (310) 642-9474

Dear Parent/Guardian:

To make sure your child is ready for school, California Law now requires that your child have an oral health assessment (dental check-up) in either kindergarten or first grade, whichever is his or her first year in public school. Assessments that have happened within the last 12 months before your child enters school also meet this requirement. The law specifies that the assessment must be done by a licensed dentist or other licensed or registered dental health professional.

Take the attached **Oral Health Assessment/Waiver Request form** to the dental office, as it will be needed for your child's check-up. If you cannot take your child for this required assessment please indicate the reason for this in Section 3 of the form. You can get more copies of the necessary form at your child's school or online from the California Department of Education website at <http://www.cde.ca.gov/ls/he/hn/>. California law requires schools to maintain the privacy of student's health information. Your child's identity will not be associated with any report produced as a result of this requirement.

The following resources will help you find a dentist and complete this requirement for your child:

1. Medi-cal/Denti-cal's toll-free number or Website can help you find a dentist who takes Denti-cal: 1-800-322-6384, <http://www.denti-cal.ca.gov> for help enrolling your child in Medi-cal/Denti-cal, contact you local social service agency which can be found at <http://www.dhs.ca.gov/mcs/medi-Calhome/CountyListing1.htm>
2. Healthy Families toll-free number or website can help you find a dentist who takes Healthy Families insurance or to find out if your child can enroll in the program: 1-800-880-5305 or <http://www.healthyfamilies.ca.gov/hfhome.asp>
3. For additional resources that may be helpful, contact the local public health department which can be found at <http://www.dhs.ca.gov/mcs/medi-Calhome/CountyListing1.htm>

Section 3: Waiver of Oral Health Assessment Requirement

To be filled out by parent or guardian asking to be excused from this requirement

Please excuse my child from the dental check-up because: (Check the box that best describes the reason)

- I am unable to find a dental office that will take my child's dental insurance plan.
- I cannot afford a dental check-up for my child.
- I do not want my child to receive a dental check-up.

My child's dental insurance plan is:

- Medi-Cal/Denti-Cal Healthy Families
- Healthy Kids Other _____ None

Optional: other reasons my child could not get a dental check-up: _____

If asking to be excused from this requirement:

▶ _____

Signature of parent or guardian

Date

The law states schools must keep student health information private. Your child's name will not be part of any report as a result of this law. This information may only be used for purposes related to your child's health. If you have questions, please call your school.

Return this form to the school no later than August 30th of your child's first school year. *Original to be kept in child's school*



WISH Charter
Westside Innovative School House

WISH Charter

8820 Sepulveda Eastway Los Angeles, CA 90045

Phone: (310) 642-9474

Oral Health Assessment Form

California law states your child must have a dental check-up by May 31 of his/her first year in public school. A California licensed dental professional operating within his scope of practice must perform the check-up and fill out Section 2 of this form. If your child had a dental check-up in the 12 months before he/she started school, ask your dentist to fill out Section 2. If you are unable to get a dental check-up for your child, fill out Section 3.

Section 1: Child's Information (Filled out by parent or guardian)

Child's First Name:	Last Name:	Middle Initial:	Child's birth date:
Address:			Apt.:
City:			ZIP code:
School Name:	Teacher:	Grade:	Child's Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
Parent/Guardian Name:	Child's race/ethnicity: <input type="checkbox"/> White <input type="checkbox"/> Black/African American <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> Native American <input type="checkbox"/> Multi-racial <input type="checkbox"/> Other _____ <input type="checkbox"/> Native Hawaiian/Pacific Islander <input type="checkbox"/> Unknown		

Section 2: Oral Health Data Collection (Filled out by a California licensed dental professional) **IMPORTANT NOTE:** Consider each box separately. Mark each box.

Assessment Date:	Caries Experience (Visible decay and/or fillings present) <input type="checkbox"/> Yes <input type="checkbox"/> No	Visible Decay Present: <input type="checkbox"/> Yes <input type="checkbox"/> No	Treatment Urgency: <input type="checkbox"/> No obvious problem found <input type="checkbox"/> Early dental care recommended (caries without pain or infection; or child would benefit from sealants or further evaluation) <input type="checkbox"/> Urgent care needed (pain, infection, swelling or soft tissue lesions)
_____ Licensed Dental Professional Signature		_____ CA License Number	_____ Date



WISH Charter

8820 Sepulveda Eastway Los Angeles, CA 90045

Phone: (310) 642-9474

Medications

Students can be assisted to take medication during school hours when there is written authorization from their health care provider and parent/guardian, medication supplied by parent/guardian is in an appropriately labeled container, and school personnel have received training.

1. The required written authorization permitting a medication to be administered in California schools shall be provided by an authorized health care provider who is licensed by the State of California to prescribe medications. Authorized health care providers include the following persons:
 - a. California-licensed physicians and surgeons
 - b. California-licensed dentists
 - c. California-licensed nurse practitioners and California-certified nurse midwives. (Must provide their furnishing numbers and the name, address, and telephone number of the supervising physician.)
 - d. California-licensed physician assistants. (Must provide the name, address, and telephone number of the supervising physician.)
2. The written statement for medication administration at school must contain all information on the form.
 - a. For medication prescribed on an as needed basis (PRN), the specific symptoms that necessitate administration of medications, the allowable frequency for administration, and indications for referral for medical evaluation.
 - b. A written statement cannot be required when a parent, guardian or designee administers medication to their child in school.
 - c. A faxed copy is acceptable as long as the authorization is clear and legible.
 - d. Telephone (verbal) authorization is NOT acceptable.
3. Parent or guardian obtains written authorization from the student's health care provider. Each medication requires a separate written authorization.
4. Written authorization for medication administration at school must be renewed yearly (see Attachment B), whenever there are changes in medication (including dose, time or method of administration), or a change in health care provider.
5. Over-the-counter medications require written authorization from the licensed healthcare provider and parent/guardian.

Parent or Guardian Written Statement

1. The parent or guardian shall provide the school with a written authorization indicating their desire that the school assist the student with medication administration.
2. Written authorization must be renewed annually or whenever there is a new written authorization from the authorized health care provider.
3. The parent or guardian has a right to rescind their consent for administration of medication at school at any time.
4. Parent or guardian generated changes or modification to the medication administration directions cannot be accepted or acted upon unless such changes are received from the authorized health care provider in writing.
5. Medication must be in a container labeled by a pharmacist licensed in the United States.
6. If multiple medications are to be administered at school, each medication must be in a separately labeled container.
7. Over-the-counter medication that has been prescribed by an authorized health care provider must be delivered to school in the original container.
8. All medications must be stored in a locked cabinet or, if required to maintain effectiveness, a locked refrigerator. Refrigerators used for medication storage must be used exclusively for medication storage.



WISH Charter
Westside Innovative School House

WISH Charter

8820 Sepulveda Eastway Los Angeles, CA 90045
Phone: (310) 642-9474

Allergy/Medication Authorization

Do not Leave Blank-Must Turn In

Food/Insect Allergy: _____

To help prevent health difficulties related to your child's Food or Stinging Insect Allergy, you can assist us in providing a safe school environment for _____.

(Student's Name)

Please List any Known Foods/Insects our staff should be aware of (this may involve special events or classroom parties)

Foods to Be Omitted:

Known Problem Insects:

List Signs and Symptoms: _____

School Issued Over-The-Counter or Prescribed Medication:

For prescribed medication, you must provide the office with written documentation, instructions, and medications as directed by your physician before it may be administered.

Over-the-counter medication must be accompanied by parental written documentation listing medication type, date, dosage and time of day to be given.

My child, _____ will receive medication held in the office as directed in provided written instruction.

Parent/Legal Guardian Signature: _____ Date: _____

Our school **MAY** be eligible to apply for various federally funded programs. Therefore, the first step in making the determination is to ask all families to complete the attached **MANDATORY** survey.

WISH Charter Elementary may qualify if your household income falls within the limits shown on the chart on the next page page.

Eligibility Survey for Federally Funded Programs
2011-2012 School Year

Part 1: Children in School (Please complete one survey per household or one for each foster child.)

_____	_____	_____	_____
Student Last Name	Student First Name	Grade	School
_____	_____	_____	_____
Student Last Name	Student First Name	Grade	School
_____	_____	_____	_____
Student Last Name	Student First Name	Grade	School
_____	_____	_____	_____
Student Last Name	Student First Name	Grade	School

Part 2: Foster Child

If this survey is for a child who is the legal responsibility of a welfare agency or of the court, check this box
List the amount of this child's personal use income: \$ _____. Then proceed to STEP 4.

Part 3 Total Household Gross Income:

Please list ALL other members of your household not listed above.	Earnings from work before deductions	Welfare, Child Support/Alimony	Pensions, Retirement Social security	All other income	Check if none
1. _____	_____ / _____	_____ / _____	_____ / _____	_____ / _____	<input type="checkbox"/>
2. _____	_____ / _____	_____ / _____	_____ / _____	_____ / _____	<input type="checkbox"/>
3. _____	_____ / _____	_____ / _____	_____ / _____	_____ / _____	<input type="checkbox"/>
4. _____	_____ / _____	_____ / _____	_____ / _____	_____ / _____	<input type="checkbox"/>
5. _____	_____ / _____	_____ / _____	_____ / _____	_____ / _____	<input type="checkbox"/>
6. _____	_____ / _____	_____ / _____	_____ / _____	_____ / _____	<input type="checkbox"/>
7. _____	_____ / _____	_____ / _____	_____ / _____	_____ / _____	<input type="checkbox"/>
8. _____	_____ / _____	_____ / _____	_____ / _____	_____ / _____	<input type="checkbox"/>

- For each adult name, please place eligible income amount in Part 3.
- If you do not qualify, please write N/A under Part 3 and complete Part 4.
- Please make sure you note if the amounts above are weekly, biweekly, twice per month, monthly or annually.
For example: \$100.00/week
- Please be assured that this information is strictly confidential and is only used to determine eligibility.

Part 4: Signature (adults must sign)

I certify that all the information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, that school officials may verify the information and deliberate misrepresentation of the information may subject me to prosecution under applicable State or Federal laws.

_____	_____	
Signature	Printed Name	
_____	_____	_____
Address	Phone Number	Date

Eligibility Scales for 2011-12

Income eligibility guidelines for free and reduced-price meals or free milk in Child Nutrition Programs.

Income Eligibility Guidelines for Free and Reduced-Price Meals or Free Milk in Child Nutrition Programs

Effective July 1, 2011 through June 30, 2012, participants from households with incomes at or below the following levels may be eligible for free or reduced-price meals or free milk.

Note: The new income calculations are based on annual figures and the following formulas: Monthly = annual income divided by 12; Twice Per Month = annual income divided by 24; Every Two Weeks = annual income divided by 26; and Weekly = annual income divided by 52. All dollar amounts are rounded up to the next whole dollar.

Free Eligibility Scale Meals, Snacks, and Milk

Household Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	\$14,157	\$1,180	\$590	\$545	\$273
2	\$19,123	\$1,594	\$797	\$736	\$368
3	\$24,089	\$2,008	\$1,004	\$927	\$464
4	\$29,055	\$2,422	\$1,211	\$1,118	\$559
5	\$34,021	\$2,836	\$1,418	\$1,309	\$655
6	\$38,987	\$3,249	\$1,625	\$1,500	\$750
7	\$43,953	\$3,663	\$1,832	\$1,691	\$846
8	\$48,919	\$4,077	\$2,039	\$1,882	\$941
For each additional family member, add:	+\$4,966	+\$414	+\$207	+\$191	+\$96

Reduced-Price Eligibility Scale Meals and Snacks

Household Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	\$20,147	\$1,679	\$840	\$775	\$388
2	\$27,214	\$2,268	\$1,134	\$1,047	\$524
3	\$34,281	\$2,857	\$1,429	\$1,319	\$660
4	\$41,348	\$3,446	\$1,723	\$1,591	\$796
5	\$48,415	\$4,035	\$2,018	\$1,863	\$932
6	\$55,482	\$4,624	\$2,312	\$2,134	\$1,067
7	\$62,549	\$5,213	\$2,607	\$2,406	\$1,203
8	\$69,616	\$5,802	\$2,901	\$2,678	\$1,339
For each additional family member, add:	+\$7,067	+\$589	+\$295	+\$272	+\$136

A household of one means a child who is his or her sole support. Foster children are one-member households only if the welfare or the placement agency maintains legal responsibility for the child. Household is synonymous with family and means a group of related or unrelated individuals who are not residents of an institution of boarding house, but who are living as one economic unit sharing housing and all significant income and expenses. This scale does not apply to households that receive Food Stamps, Kin-Gap, Or FDPIR benefits or children who are recipients of CALWORKS. Those children are automatically eligible for free meal benefits.

In the Adult Care Component of the Child and Adult Care Food Program, a household includes the adult participant and, if residing with the participant, the spouse, and any persons who are economically dependent on the adult participant. This scale does not apply to members of Food Stamp households, or recipients of Supplemental Security Income, Medicaid/Medi-Cal, or Food Distribution Program On Indian Reservations benefits. Those participants are automatically eligible for free meals.



WISH Charter
Westside Innovative School House

Home Language Survey

The California law requires schools to determine the language(s) spoken at home by each student. This information is essential in order for schools to provide meaningful instruction for all students.

Your cooperation in helping us meet this important requirement is requested. Please answer the following questions and have your son/daughter return this form to his/her teacher. Thank you for your help.

Name of Student: _____
Last First Middle Grade Age

1. Which language did your son or daughter learn when he or she first began to talk? _____
2. What language does your son or daughter most frequently use at home? _____
3. What language do you use most frequently to speak to your son or daughter? _____
4. Name the language most often spoken by adults at home. _____
5. Has your child received any formal English language instruction? _____

Signature of Parent/Guardian

Date

CALIFORNIA ENGLISH LANGUAGE DEVELOPMENT TEST (CELDT)

State law requires school districts to assess the English language development of all English Learners (ELs) and of new enrollees in California public schools who may be ELs in order to determine each student's level of English proficiency in listening, speaking, reading and writing.

The CELDT must be administered to new enrollees in the District with a home language other than English, unless they have been assessed at another California Public School. Students who have previously been identified as being English Learners must also be administered the CELDT annually to determine annual English language development progress until the EL student has been reclassified.

The CELDT is administered to students who are already identified as English Learners in the fall semester between July 1 and October 31.

For new enrollees who have a home language other than English, the CELDT must be administered within 30 days of enrollment in a California public school.

To find more information about the CELDT, please contact your child's teachers or contact the school office. Additional information is posted on the internet at: <http://www.cde.ca.gov/ta/tg/el/>



WISH Charter
Westside Innovative School House

Parent Intake Questionnaire

This information will be used by your child's teacher and other school staff to plan an appropriate and effective educational program for your child.

Child's Name: _____ Date of Birth: _____

Person Providing Information: _____

Relationship to child: _____

Phone Number(s): _____ Email Address: _____

Who are the members of your child's household (i.e. who live at home with your child?) Please describe their relationship to your child and language(s) they use at home.

Name	Age:	Relationship	Language(s)
------	------	--------------	-------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Are there important individuals who interact with your child on a regular basis who your child may speak about? (Grandparents, friends, etc).

Is there anything else we should know about your child's home or cultural background?

Please describe your child's personality.

What does your child do for fun? What are preferred leisure time activities? Does your child have any favorite stories or characters?

Does your child particularly dislike any activities or express any particular fears?

What do you consider to be your child's strengths? What does he/she do best?

Does your child have any specific needs we should be aware of?

Does your child take medication? _____

Has your child ever been hospitalized? If so, please describe.

Does your child have any food allergies? _____

Who will be bringing your child to school? _____

Who will be picking your child up? _____

Does your child attend Rainbow before or after school? _____ Yes _____ No

Is there any other information you think may be useful for us to know?



WISH Charter
Westside Innovative School House

WISH Charter Elementary

Parental Consent for Photography and Participation in Evaluation Studies

Please indicate whether you give permission for your child to participate in the following activities:

Photography:

YES, I give permission for my child to be photographed for WISH Charter, including still pictures, slides and video. I understand that photographs, slides and video will be used for educational purposes, our official website, fundraising and/or to promote the Charter School's mission.

NO, I do not give permission for my child to be photographed for WISH.

Media Release of Information:

YES, my child may be interviewed, photographed or filmed by members of the media.

NO, my child may **not** be interviewed, photographed or filmed by members of the media.

Evaluation Studies:

YES, I hereby give permission for my child to participate in evaluation studies of WISH. This includes observations of my child during regular activities in the program, anecdotal notes regarding his or her progress toward meeting objectives, and use of developmental assessment and other evaluation results. I understand that this information will be treated confidentially and that my child's full name will not be used in any reports of the results, except in confidential reports required by the State or School District.

NO, I do not give permission for my child to participate in evaluation studies for the WISH Charter School.

Child's Name _____ Date of Birth: _____

Parent or Guardian: _____ Date: _____
(Signature)

Parent or Guardian: _____ Date: _____
(Signature)



WISH Charter

8820 Sepulveda Eastway Los Angeles, CA 90045

Phone: (310) 642-9474

Consent to Release

Confidential Student Information

For confidentiality reasons, LAUSD requires a signed *release of information form* from a parent or legal guardian to release records regarding students' attending charter schools. Please complete, sign and return this form. Thank you.

Student Name: _____

Student's Date of Birth: _____

Name of School: WISH Charter Elementary Location Code: 7756

I am the _____ of the above named student, a non-
(Parent or Legal Guardian)

emancipated student under the age of 18. I hereby consent to the release of confidential student information relating to this student.

Date: _____

Parent Printed Name: _____

Signature: _____



WISH Charter Elementary
Technology / On-line resources
Acceptable Use Policy

WISH Charter supports the right of students and staff to have access to various technology and on-line resources. However, such rights are awarded with the assumption that these resources will be used in an appropriate and responsible manner.

Technology includes computers, document cameras, video cameras, digital cameras, scanners, printers, projectors, VCR's, TV's, telephones, and other equipment.

We define **on-line resources** as any resource accessed through a computer network, including:

- Network services, such as network printing, file sharing, and remote data storage,
- The Internet and Internet-delivered information services, and
- Electronic mail

Technology Responsibilities

All users agree to:

1. Only use the equipment and software he or she have been instructed to use.
2. Only used approved email systems
3. Save documents to a portable device or has an assigned file.
4. Use appropriate language and be respectful of others.

In addition, students agree to:

1. Have an educational purpose when using the computer
2. Only use a computer when supervised by an adult who has signed an Acceptable Use Policy
3. Obtain permission before accessing the Internet
4. Not give out my last name, address, or telephone number on-line.
5. Use good judgment when choosing Internet sources to access
6. Tell my teacher immediately if I access or observe something inappropriate

The following specific behaviors are not permitted:

1. Using the school network or email resources to access, print, or disperse any offensive message or picture.
2. Using the school network or email resources for personal gain.
3. Violating copyright of software licensing laws, illegal duplication or use of on-line information and images, or making illegal copies of school-owned software.
4. Trespassing in another's files or misusing another's files (including plagiarism).
5. Interfering with the integrity of any of the school's networks or email systems, including the introduction of viruses.
6. Using an anonymous Internet email system (such as Hotmail, Yahoo Mail, America Online, and the like) through school computers.
7. Using an anonymous real-time communication environment ("chat") outside of a supervised and sanctioned classroom or lab experience for specific educational purposes.
8. Using another's password, or revealing passwords to others.
9. Participating in or being aware of without reporting illegal activity or other activity that violates WISH policies and procedures.

Right to Privacy

A network administrator has the right to access information on the current user screen, stored in any directory, or in electronic mail. Users are advised not to place confidential documents in their user directory. If files need to be deleted a 24 hour notice will be given. These files could be located on the network or a work station.



WISH Charter
Westside Innovative School House

WISH Charter Elementary

Technology Agreement

Student Name _____

Teachers Names _____

This agreement must be signed and on file, before a student will be permitted to search the Internet or use technology for reasons other than mandated testing.

Student agreement:

I have discussed the Acceptable Use Policy with my parent and/or teacher. I understand that if I do not follow this agreement, I will lose my technology privileges for a period of time determined by my teachers and my principal. I understand that if I violate this agreement in the course of doing a school assignment, my grade on that assignment may be affected. I understand that if I violate this agreement, my parents will be notified.

Student Signature _____

Date _____

Parent /Guardian Agreement:

As the parent or legal guardian of the student listed above, I have discussed the Technology Acceptable Use Policy Agreement, and the responsibility it entails, with my child. I understand that my child will be held responsible for any violations of this policy and that I will be notified should this occur. WISH filters our on-line services through an Internet Proxy server, with the intent to block inappropriate on-line access. While this is a safeguard, it is not infallible. I understand that some materials on the Internet and other on-line services may be objectionable, but I accept responsibility for guidance of such use by setting and conveying standards for my child to follow when selecting, sharing, or exploring information and media.

Parent/Guardian Signature _____

Date _____



WISH Charter
Westside Innovative School House

WISH Charter Elementary
Adult User Agreement

Name (printed) _____

This agreement must be signed and on file before an employee or volunteer will be permitted to use technology and/or access on-line resources.

I agree to follow the guidelines set forth in the WISH Charter Elementary Technology / Online ***Acceptable Use Policy***.

In addition, I agree to:

1. Set a good example when working online with children at WISH by modeling age appropriate, teacher approved access to technology and online resources.
2. Help students follow the acceptable use of technology and online resources policy.
3. Supervise students using technology, especially those using online resources.
4. Monitor which students do not have a signed Technology Agreement and implement appropriate technology use.
5. Research online resources before allowing access to students.
6. Use good judgment and proper etiquette when sending or forwarding email.
7. Send emails only to those who need the information. If I need to send information to a group of staff members or the WCA, I will send it to the principal for review prior to distribution.
8. Not use email for personal gain or to advance personal agendas.
9. Not use email for personal business (coaching, church, outside fund raising, etc.).
10. The Yahoo Group has been established to facilitate on-going frequent communication between community members. This communication vehicle is not to be used for personal advertising or promotion. In addition the "reply all" button should be used cautiously.

Parent Signature

Date

Parent Signature

Date



WISH Charter
Westside Innovative School House

ETHNICITY/RACE IDENTIFICATION OF STUDENTS

Beginning with the 2009-2010 school year, we are required to collect race and ethnicity data on all new enrolling students using a two-part question. The first part of the question asks whether or not the student is Hispanic or Latino. The second part of the question asks the respondent to select one or more races for the student.

Student Name: _____

Date: _____ Date of Birth: _____ Grade: _____

Address: _____ City: _____ Zip Code _____

Telephone Number: _____

STEP 1

Is the student's ethnicity Hispanic/Latino? Yes No

If "YES" is checked, continue to Step 3, if applicable. If "NO" is checked, continue to Step 2 then Step 3, if applicable.

STEP 2

What is the primary race of the student?
(Select one)

- African American or Black
- American Indian or Alaskan Native
 - Asian
 - Asian Indian
 - Cambodian
 - Chinese
 - Filipino
 - Hmong
 - Japanese
 - Korean
 - Laotian
 - Vietnamese
 - Other Asian
- Native Hawaiian or Pacific Islander
 - Guamanian
 - Hawaiian
 - Samoan
 - Tahitian
 - Other Pacific Islander
- White

STEP 3

What is the secondary race of the student?
(Select one)

- African American or Black
- American Indian or Alaskan Native
 - Asian
 - Asian Indian
 - Cambodian
 - Chinese
 - Filipino
 - Hmong
 - Japanese
 - Korean
 - Laotian
 - Vietnamese
 - Other Asian
- Native Hawaiian or Pacific Islander
 - Guamanian
 - Hawaiian
 - Samoan
 - Tahitian
 - Other Pacific Islander
- White

Signature of Parent/Guardian



WISH Charter
Westside Innovative School House

Student Name:

Date of Birth:

ADDITIONAL PARENT / LEGAL GUARDIAN INFORMATION

Parent/Guardian Name:

Please mark the highest Level of Education Completed:

- Not a High School Graduate
 - High School Graduate or Equivalent
 - Some College (includes AA Degree)
 - College Graduate
 - Graduate School/Post Graduate Training
 - Decline to State or Unknown
-

Additional Parent/Guardian Name:

Please mark the highest Level of Education Completed:

- Not a High School Graduate
 - High School Graduate or Equivalent
 - Some College (includes AA Degree)
 - College Graduate
 - Graduate School/Post Graduate Training
 - Decline to State or Unknown
-
-



WISH Charter
Westside Innovative School House

Student Name: _____

Date of Birth: _____

ADDITIONAL STUDENT EDUCATIONAL INFORMATION

1. Date of first **U.S. school** enrollment excluding preschool (mm/dd/yy)

2. Date of first **California school** enrollment excluding preschool (mm/dd/yy)

3. Is student currently under an expulsion order? Yes No
If Yes, please list the name of the school and district.

4. Does this student live with a Foster Family? Yes No

If Yes, Relative Caregiver or Non-Relative Caregiver

If Yes, please provide Notification of Placement Status Form.

Childs Social Worker Name Telephone Number

Complete these three rows if student's address is a licensed children's institution/family Foster agency/group home/ adult residential facility.

A.	B.	C.	D.
Facility Name	Facility Type	License Number	Contact Person
E.	F.	G.	
Facility Phone	Alternate Phone	Stree Address	

5. Does the student have any relatives who are all or part American Indian or Alaska Native

Yes No

6. Has the student's parent or legal guardian worked in one or more of the following industries in the last three years (agriculture, diary, fishery, food processing/packing, or livestock)? If you respond Yes, you will be contacted at home regarding the Migrant Education Program and whether your child may qualify for its free academic assistance and health benefits. Yes No



WISH Charter
Westside Innovative School House

Absences

Why are they important?

When children are absent from school it affects them in a number of ways:

1. Children miss out on learning opportunities for themselves and their peers miss out on the opportunity to learn from and with them.
2. Most children with excessive absences struggle to meet grade level standards.
3. All schools lose State funding for any missed day of school. **The State no longer funds excused absences at all.** We operate the school on the basis of projected State funding. Every day a student is absent, the State removes \$48 from our apportionment. A loss in any quarter is difficult to recover from without additional fundraising.
4. It sends a powerful message to children about their “career” as learners when their time at school is presented to them as their family’s biggest priority.

In the event that your child will be absent please go to www.wishcharter.org and fill out the Student Absence Form and it will serve as both notification for the staff and a written verification.

Or you may notify the office in the morning at (310)642-9474 and when your child returns please provide them with an absence verification form to give their teacher.

Absence Verification Form

Dear Parent/Guardian:

It is very important to your child’s learning that he/she is in school everyday and on time. Thank you for taking the time to complete this form which will assist in proper attendance accounting and verification of all absences as required by California State Law and California Education Code.

My Child was absent for days (#days) From (date) To (date)

REASON FOR ABSENCE: (Please check one)

Illness (specify illness) _____

Medical Dental Counseling Optometry Appointment Funeral

Other

Explain

Parent/Guardian Name Parent/Guardian Signature Date

**We will have extra copies of the Absence Verification Form in the office.*



WISH Charter
Westside Innovative School House

Absences Continued

ABSENCES – EXCUSED

A pupil shall be excused from school when the absence is:

- Due to his or her illness
- Due to quarantine under the direction of a county or city health officer
- For the purpose of having medical, dental, optometric or chiropractic services rendered.
- For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
- Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
- For justifiable personal reasons including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats or attendance at an employment conference when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative.

A pupil absent from school for the above excused reasons shall be allowed to complete all assignments and tests missed during the absence that can reasonably be provided and, upon satisfactory completion, shall be given full credit. The teacher of any class from which a pupil is absent shall determine what assignments the pupil shall make up and in what period of time the pupil shall complete such assignments. The tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence

ABSENCES – UNEXCUSED

- Any absence for reasons other than those listed as EXCUSED ABSENCES are deemed unexcused.

ABSENCES FOR RELIGIOUS PURPOSES

- Pupils who are members of religions that observe religious holidays that fall on school days may be excusable from school by making prior arrangements, as specified by the school principal and with written parental/guardian request.



WISH Charter
Westside Innovative School House

Student Emergency Kit

Please send your child's emergency kit on the first day of class.

Please make sure that everything fits inside a gallon size Ziploc (or equivalent) plastic bag.

- **At least 16 oz of water** in an unopened bottle.
- **2 or 3 Non Perishable Snacks:** energy/protein or meal replacement bars, ready to eat canned fruit, veggies or tuna (preferably with a pop to; requires no cooking), dried fruit, fruit or dried meat jerkys, dry cereal in small boxes, crackers, "favorite" foods that are comforting and nutritious. Please try to avoid very salty and sugary items.
- **A flashlight with new batteries or 12-hour light stick.**
- **A family photo**
- **A comforting note to your child.**
- **A copy of the Emergency Card included in your Enrollment Packet.**
- **Does your child require Medications?** Please include three days worth of medications, with instructions for the teacher on their administration. Please label and seal in a Ziploc. Please also note any allergies.
- **Extras:** small toy, deck of cards, something entertaining, etc.



WISH At A Glance

Absent: If your child is absent please go to www.wishcharter.org and click on the student absence form. This will notify us immediately and serve as a written note for the absence, you can call the office early in the morning to let us know your child will not be in school. On the day of their return, please send an absence verification form to the teacher with the date and reason for the absence.

After and Morning Care Program: Extended care is available for a **fee** on a daily basis. Due to liability issues, your child **must be enrolled** prior to attending. Completion of membership forms must be on file before admittance to the program. Please contact Judy Nowikow at Rainbow Afterschool Care for more information at (310)642-8386. You can also visit our website www.wishcharter.org and click on programs to find out more information about morning and after school care. **Hours: 6:30-8:30 a.m. and End of School Day-6:00 p.m.**

Allergies: If you child has allergies be sure the allergy/medication authorization form is on file in the office.

Arrival/Dismissal Service Procedures:

Valet Zones:

WISH Charter has two valet areas. The valet area for Gate 1 is the designated no parking zone on Sepulveda Eastway. The valet area for Gate 3 is the designated no parking zone on La Tijera. Please **DO NOT** park in the valet area during Arrival or Departure. Parking in the valet zones disrupts the arrival and departure system and makes it difficult for other families. Unattended vehicles will be ticketed.

Valet Placards: Valet placards will be available when you drop off your enrollment packet.

Arrival and Dismissal Gates:

Kindergarten-1st Grade: Gate 3 on La Tijera

Grades 2-4: Gate 1 on Sepulveda Eastway

Rainbow and 5 Star Sports & Enrichment (All Grades): Gate 2 on Sepulveda Eastway

Arrival

Rainbow After-School Care provides morning supervision for a small fee beginning at 6:30am. Please make arrangements with Rainbow for morning care if you need to drop your child off at school more than fifteen minutes prior to the start of the school day.

Valet

Teachers and parent volunteers will assist your child in exiting the vehicle swiftly and entering the campus safely.

Kindergarten: To drop your child off for school, use the valet lane on La Tijera between 8:30am and 8:45am.

Kindergarteners will be escorted to the small play yard to play until the line up signal is heard.

1st Grade: To drop your child off for school, use the valet lane on La Tijera between 8:15am and 8:30am. The first graders will be escorted to the small play yard to play until the line up signal is heard.

Grades 2-4: To drop your child off for school, use the valet lane on Sepulveda Eastway between 8:15am and 8:30am.

Students will be escorted to the large play yard to play until the line up signal is heard.

Siblings: If you have a child in Kindergarten and in an older elementary grade please follow the upper grades drop off procedure. Supervision will be provided, on the yard, for Kindergarteners with older siblings, until the school day begins.

Walk In

You are welcome to walk your child in daily. Please say good-bye at the line up area so the teachers can promptly walk in with the students and begin the instructional program. A consistent departure routine will ease the transition from home to school.

Late Arrival

If your child arrives late please accompany him/her to the office to sign in. This is necessary to ensure that we have accurate attendance records and that children arrive safely.

Dismissal

Valet

Place the dismissal placard on the right hand side of your vehicle dashboard displaying your child's name. Staff responsible for dismissal will walk by the cars in the valet area and recite the name of the child listed on the placard into a walkie talkie informing the child's teacher that a parent/guardian has arrived. The child will then be escorted by an adult to the appropriate vehicle. If your child needs assistance putting on his or her seatbelt WISH staff will be happy to assist him or her to ensure a safe departure and efficiency with dismissal procedures.

Kindergarten: Use the valet lane on La Tijera for Gate 3 at 2:00pm to meet your child.

1st Grade: Use the valet lane on La Tijera for Gate 3 at 3:00pm (1:45pm on Thursday) to meet your child.

Grades 2-4: Use the valet lane on Sepulveda Eastway for Gate 1 at 3:00pm (1:45pm on Thursday) to meet your child.

Siblings: Please contact Felicia in the office at (310) 642-9474 if you have a child in Kindergarten and a child in an upper grade and would like to pick up both children during the upper grade dismissal time.

Walk In

Please meet your child at the gate designated for his or her grade level. Teachers will escort students to the gate and dismiss children with a high five after making eye contact with the child's caregiver. **PLEASE MAKE SURE YOU CROSS THE STREET LEGALLY WITH YOUR CHILD.** Please use the crosswalks at the La Tijera/Sepulveda Eastway intersection.

Attendance: Daily attendance impacts your child's education and school funds (guidelines for attendance are mandated by California State Law and adhered to by this public school). State law states that the school will receive funds only when you child is physically in attendance.

Reasons for absence are no longer accepted by the State.

Birthdays: Each classroom establishes its own traditions and policies regarding Birthday celebrations. Please contact the teachers and room parents for your class if you would like to celebrate your child's birthday at school.

Cell Phones: We prohibit the use of cellular phones or any electronic signaling device by students on campus during normal school hours. Students are permitted to possess cellular phones or electronic signaling devices on campus provided that any such device shall remain "off" and stored in a backpack during normal school hours.

Clothes: Put your child's name on clothing so it may be easily returned to him or her. There is a lost and found box located next to Gate #1.

Communication with Teachers: Parents may contact teachers directly through email or by calling the school office and leaving a message.

Communicable Disease Prevention: Communicable disease inspections may be conducted periodically. A student suspected of having a communicable disease will be excluded from

school until guidelines for readmission are met. Guidelines for exclusion and readmission follow policies set forth by the school district, the state Department of Health and Department of Education. Guidance in addressing communicable diseases also comes from the Center for Disease Control and Prevention and national organizations.

Temporary exclusion of a student from school generally occurs for communicable diseases, including, but not limited to, the following conditions: conjunctivitis (“pink eye”); skin infections (impetigo), strep throat, chickenpox, scabies, head lice, and pertussis (“whooping cough”). Exclusion may occur immediately or at the end of the school day, depending on the disease, its communicability and district, county and state policy. Readmission to school is based on condition and appropriate treatment.

An effort will be made to notify parents/guardians about school exposure to chickenpox, head lice, or other communicable disease that pose a risk to students.

Dress Code: To promote a feeling of school community and team spirit, please adhere to the dress code. The WISH community voted to continue the dress code.

Early Leave: If your child needs to leave school early please come to the office and sign the early leave book. If your child returns the same day please sign them back in before they go back to class.

Emergency: During the school day your child will only be released into the custody of those people who you have previously identified on the emergency card. If someone not listed needs to pick up a child, the parent must provide written notification to the office formally authorizing this person.

Emergency Cards: This is the most important tool staff has available to contact families, whether emergency, setting up meetings, or needing clarification on a question. Please provide home, work, and cell phone numbers, indicating the best number to call during school hours. Remember to notify the office anytime there is a change.

Emergency Kits: Please send your student’s emergency kit on the first day of school.

Emergency Preparedness: Safety is our number one priority. All students and staff will participate in regular drills that exceed the state mandates. We have a detailed Emergency Plan that provides guidance for the school staff in case of an emergency.

Parents are asked to make sure that their students actively participate and take these drills seriously. These drills make the public school the safest place for students during an emergency.

In addition to conducting regular drills, we stock emergency supplies to sustain students and staff. These supplies include the following: water, food, first aid supplies, search and rescue supplies and sanitation items. These supplies are checked regularly by school staff and inspected by the Office of Environmental Health and Safety inspectors.

Enrichment Classes: Afterschool enrichment classes are available for an additional fee. These classes are organized by 5 Star Sports & Enrichment. For more information about enrichment classes available at WISH please contact Coach Stu at www.5StarSports.org.

Lunch and Snack: Please provide your child with a healthy snack and lunch with plenty of liquids daily. No candy, gum, or sodas please. We are unable to heat up food for your child in the microwave.

Medication: All medication MUST be held in the office with a doctor written prescription and parent written instruction for over-the-counter medication.

News Media Access: Occasionally, members of the news media may visit our school to cover activities such as school assemblies, special programs and general newsworthy events. When possible, we will make every effort to notify parents/guardians in advance in order to provide parents/guardians with the opportunity to authorize or to withhold permission for media access to their child.

The law provides that when members of the news media are lawfully on campus, they may interview, photograph and/or film students. However, parents/guardians may deny or withhold permission for their children to be interviewed, filmed or photographed. Please see the Media Release section on the Parental Consent for Photography, Media and Participation in Evaluation Studies form included in this packet. Additionally, a student may decline to speak to the media and may refuse to be interviewed, filmed or photographed by the media.

Observations: Twenty minute classroom observations must be arranged in advance with the teacher.

On Campus During School Hours: All campus visitors **must** sign in at the front office and wear an appropriate badge at all times.

School Hours:

Kindergarten	8:45am to 2:00pm (M-F)
Grades 1-4	8:30am to 3:00pm (M, T, W & F)
Grades 1-4	8:30am-1:45pm (Early Dismissal on Thursdays)

Tardies: We send a very powerful message to our children when something is important enough to show up on time.

Telephone: Please discuss with your child that the front office telephone is for emergency use only. Car-pool and after school pick up arrangements should be made with your child in advance.

Volunteers: Prior to volunteering in the classroom, all volunteers must submit a current TB test and participate in a volunteer workshop (approximately 20 minutes). Volunteers must sign in at the front office and wear an appropriate badge while on campus.



WISH Charter
Westside Innovative School House

WISH 2011-2012 BELL SCHEDULE

Monday, Tuesday, Wednesday & Friday

8:30am	Line Up - Class Begins 1-4 Grades - 1st Grade (Small Yard) Grades 2-4 (Large Yard)
8:45am	Line Up - Class Begins Kindergarten - Small Yard
10:15am-10:35am	PK & KB Nutrition - Small Yard
10:35am-10:55am	KA & KC Nutrition - Small Yard
10:30am-10:50am	1A, 1B, 1C - Grade Nutrition - Large Yard
10:55am-11:15am	2nd, 3rd & 4th Grade Nutrition - Large Yard
11:45am - 12:25pm	PK, KA, KB, KC - Lunch - Large Yard (11:45am-12:10pm Play / 12:10pm-12:25pm Eat Lunch)
12:30pm-1:10pm	1A, 1B, 1C - Lunch - Large Yard (12:30am-12:55pm Play / 12:55pm-1:10pm Eat Lunch)
1:15pm-1:55pm	2nd, 3rd & 4th - Lunch - Large Yard (1:15pm-1:40pm Play / 1:40pm-1:55pm Eat Lunch)
2:00pm	Kindergarten Dismissal
3:00pm	1st Grade - 4th Grade Dismissal

Thursday, Grades 1-4 Early Dismissal

8:30am	Line Up - Class Begins 1-4 Grades
8:45am	Line Up - Class Begins Kindergarten
10:15am-10:35am	PK & KB Nutrition - Small Yard
10:35am-10:55am	KA & KC Nutrition - Small Yard
10:30am-10:50am	1A, 1B, 1C - Grade Nutrition - Large Play Yard
10:55am-11:15am	2nd, 3rd & 4th Grade Nutrition - Large Play Yard
11:45am - 12:15pm	PK, KA, KB, KC - Lunch - Big Yard (11:45am-12:00pm Play / 12:00pm-12:15pm Eat Lunch)
12:15pm-12:45pm	1A, 1B, 1C - Lunch - Big Yard (12:15am-12:30pm Play / 12:30pm-12:45pm Eat Lunch)
12:45pm-1:15pm	2nd, 3rd & 4th - Lunch - Big Yard (12:45pm-1:00pm Play / 1:00pm-1:15pm Eat Lunch)
2:00pm	Kindergarten Dismissal
1:45pm	1st Grade - 4th Grade Dismissal

Please contact the WISH office if you have questions or concerns regarding arrival and dismissal times. Kindergarten students with an older sibling may be dropped off at 8:30 and supervision will be provided.



WISH Charter
Westside Innovative School House

Dress Code

WISH parents and students voted to have a school dress code. A common dress code promotes team spirit and the idea that the mind and body are more important than clothing. Additionally, the dress code supports a safe school environment by helping staff to identify children who are part of the school community, both on campus and field trips. All students attending WISH Charter are expected to follow the school dress code.

Boys

- **Pants/Shorts** Blue (any shade including denim is acceptable) or beige.
- **Tops** Solid white, beige, blue, or red shirt. (short or long sleeves).
- **School Logo Merchandise** will be available for purchase at a reasonable cost (shirts, sweatshirts).
- **Shoes** Closed-toed shoes.

Girls

- **Pants/Shorts/Skirts/Dresses** Blue (any shade including denim is acceptable) or beige.
- **Tops** Solid white, beige, blue, or red shirt. (short or long sleeves).
- **School Logo Merchandise** will be available at a reasonable cost. We will have shirts, sweatshirts available for purchase.
- **Shoes** Closed-toed shoes.



WISH Charter
Westside Innovative School House

Schoolwide Positive Behavior Support

WISH Charter uses a Schoolwide Positive Behavior Support (SWPBS) strategies to foster a safe and respectful community for all learners. SWPBS is a process for creating safer and more effective schools. It is a systematic approach to enhance the capacity of schools to educate all children by developing research-based, school-wide, and classroom behavior support systems. The process focuses on improving a school's ability to teach and support positive behavior for all students. Rather than a prescribed program, SWPBS provides systems for schools to design, implement, and evaluate effective schoolwide, classroom, non-classroom, and student specific plans. SWPBS includes specific procedures and processes intended for all students and all staff in all settings. SWPBS is not a program or a curriculum. It is a team-based process for systemic problem solving, planning, and evaluation. It is an approach to creating a safe and productive learning environment where teachers can teach and all students can learn. We have adopted a unified set of community rules. In addition, with the students' input, each classroom will also establish a set of rules. These rules define our expectations for behavior at WISH. You will see these rules posted throughout the school and your child will be learning them during his or her first days at school. Our unified community rules found in every classroom and non-classroom setting at WISH are:

Be Safe
Be Respectful
Be Responsible

As part of our SWPBS process, teachers and other staff members use evidence-based practices to increase student learning and decrease classroom disruptions. To keep students focused on the rules in a positive manner, we do the following when teaching academics and behavior:

- Teach and refer to our school-wide expectations.
- Provide students with at least a 4:1 ratio of praise to correction.
- Talk to students with respect using a positive voice tone.
- Actively engage everyone in the class during instruction.
- Use modeling, prompting, and redirecting as we teach.
- Look for the opportunities to identify when students demonstrate respectful character.
- Provide positive, immediate, frequent, and explicit feedback to students in a manner that respects their self-esteem.



WISH Charter
Westside Innovative School House

Important Dates

Playdate in the Park

Tuesday July 12th at 3pm
Del Rey Lagoon Park

Volunteer Meeting

Tuesday July 26th at 6:00pm
WISH Auditorium
Childcare provided for \$5.00

Family Movie Night

Chitty Chitty Bang Bang
Friday July 29th Doors at 6:30pm
Movie at 7:30pm
WISH Campus

Campus Beautification

Saturday August 20th &
Sunday August 21st, 8:30am-12pm
WISH Campus

Family Mixer

Come out to meet the WISH community.
Mingle with families, teachers, and staff.
Saturday, August 27th - 3:00-5:00
WISH Campus

First Day of School

Tuesday, September 6th

Enjoy your summer!



WISH Charter
Westside Innovative School House

WISH Community Association July 1, 2011

Hello Parents,

First, a BIG welcome to all of our new families who will be joining us at WISH Charter for the 2011-2012 school year! And of course welcome back to our continuing families! As the Leadership Team for the WISH Community Association (WCA), we wanted to take a moment to introduce ourselves to the new families, to let you know a little about the WCA and what our families have accomplished in this last year.

As you know, this was WISH Charter's inaugural year, and as a school we hit the ground running! Our priority as the WCA is to help support WISH and the tenets of the school's charter: optimal class sizes, a collaborative co-teaching model, embedded supports in each inclusive classroom, individualized curriculum for every student, positive behavior support, affiliation with Loyola Marymount University's School of Education and family partnerships. It's difficult to imagine a school with stronger family partnerships; our parents are the most dedicated, involved families anywhere! Here's the "short" list of some of the things we built/accomplished in our first year at WISH:

- School library (all 2,000 books were donated)
- Computer lab (filled with donated computers)
- Garden (with a plot for every classroom)
- Recycling and composting program
- Hot lunch program and shade structure
- Handball court, Peaceful Playground games painted on the yard
- Murals to beautify the inside and outside of the school campus
- Kinderyard renovation
- Smart Boards installed in every classroom
- At least two fieldtrips for every classroom
- Service learning projects chosen by the students in each class
- Community Circle (parent-led conflict resolution training for the students)
- And WISH has become integrated into the local community by participating in events such as: The Westchester Halloween Town Fair, Holiday Parade, Beach Clean Up, Race for Success at LMU, 4th of July Parade and Screening of the *Race to Nowhere* documentary at LMU

In addition to all of the in-kind donations, our parents volunteered their time in the classrooms, the library, the Art hut, on the playground, at lunch and morning valet. We also raised \$110,000 for our little school of 140 students (now increasing to 200 this fall), which will help to maintain small class sizes, a co-teaching model and hands-on individualized curriculum. The funds from the WCA are also pledged to support weekly Arts, Physical Education and Music programs for our students. While other schools are losing these valuable "extracurricular" programs due to

cut-backs in the California state budget, WISH is not only continuing to include these integral program, but expending them. Next year, a Shakespeare residency with Theatricum Botanicum starts in the fall, and there will be a Jazz Education Performance in February by the Los Angeles Jazz Society.

The amazing thing about the WISH Community Association, and the key reason why we've been able to achieve so much over this year, is that it's not just a few parents working in isolation to meet their own goals. The WCA works closely with the school's administration on our shared goals. After all, every parent is a member of the WCA, and many of our WISH administrators and teachers are also WISH parents! We all share a common dedication to enhancing and maximizing the education of every WISH student, while aiding them in reaching their highest potential.

In order to continue the momentum that WISH has been building in its first year, WE NEED YOU to become involved! All parents, grandparents, family and community members are invited to be a part of the WCA and the shared WISH experience. We need people who can volunteer their time to keep our amazing programs going. We need people to volunteer their expertise in serving on our committees or organizing events and programs. The WCA committees are broad enough that everyone should be able to find a way to contribute which matches their own individual interests and talents. We truly believe that each of our families has something to offer, and look forward to helping you find your niche in the WISH community!

Please take a look at the attached survey which details information about our current WISH committees. Let us know how you want to be involved, or tell us what you are looking for and we will help you find a great committee to match your interests. We are only a phone call or email away if you would like to talk.

Be sure to take a look at the other information in your parent packet, including our WCA meeting schedule for the year, "passive" fundraising opportunities you can start now and notification about our upcoming events over the summer (playdates, Family Movie Night, campus beautification days, the end-of-summer Family Mixer). Please come to the Volunteers Meeting on Tuesday July 26th on the WISH campus to find out ways that you can start to get involved at WISH now. Check the WISH website calendar for more detailed information about events as they come up. And for the most up-to-date info you can choose to join the WISH Community Yahoo group (<http://groups.yahoo.com/group/WISHCharter>).

As a public charter school, we know that each family here has actively chosen WISH for their child because you wanted your child to have the best possible education. Research has shown that if a parent is involved in a child's education, there is a higher likelihood of success for the child. When parents are involved, students do better in school and in life, parents become more empowered, schools improve and stronger communities are created. YOU are creating this amazing educational experience for your children, and we can guarantee that you will get just as much out of the experience as you put into it! Thank you for choosing to be here at WISH and sharing your time and energy to make it the best possible school for our children!

Christy Skura
WCA Co-President
310-266-0346
cskura@sbcglobal.net

Marie Kim
WCA Co-President
210-283-2789
marie@teagardin.com

Sylvia Monares
WCA Vice President
310-357-4851
sylviamonares@gmail.com



WISH Charter
Westside Innovative School House

WISH Community Association (WCA) Participation Opportunities

Parents, your participation is the KEY to the success not only of the WCA, but of your child's experience at WISH. We hope that you will choose to get involved in some of the committees described below.

Every family member and extended family member is invited to participate, to contribute to your child's educational experience, and to help build the WISH Charter community! Please place a check mark next to anything which you would like to be involved in, or to know more about. You can return this survey at the Volunteer's Meeting on July 26th or to the school office anytime before or during the WISH Family Mixer on August 27th.

Parents/Guardians/Family Members: _____

Email Address: _____

Telephone Number: _____

Student Name(s) and Grade(s): _____

Special Talent/Business or other info you would like to share: _____

___ **Arts for WISH:** Helps to support the arts at WISH by bringing in guest artists to enhance the curriculum, organizing Art/Music fundraising events, encouraging volunteers in the Art Hut and helping to obtain art supplies.

___ **Community Education Committee:** Creates educational opportunities for the WISH community. Previous events have included a screening of the documentary, *Race to Nowhere*, and guest speakers Gregory Bryant (an experienced coach for teaching math using a constructivist approach) and Susan Stiffelman (author of *Parenting without Power Struggles*).

___ **Events Committee:** Plans and helps to obtain volunteers for staffing the many fun WISH activities (both fundraising and non-fundraising) throughout the year. Works closely with other committees to plan various functions (such as the Book Fair, Clean-up-a-thon, etc.). Last year's events included a Holiday Boutique, Winter Dance Party, Family Fitness Day, Silent Auction, Golf Tournament and more.

___ **Facilities Team:** Maintains the safety and beautification of our school campus. Volunteers can help support this vision by participating in the morning valet service during drop off time, or by leading regular clean-up efforts around the WISH campus.

___ **Financial Team:** Works closely with the WISH administration to help make sure that the WCA is creating financial abundance, so that WISH has all the tools needed to be the best possible model of schools. This includes facilitating the Annual Giving Campaign, encouraging business partnerships, and establishing an endowment fund for the school.

___ **Fundraising Committee:** The Fundraising Committee works with all of the other WISH committees (especially Events, Grants and the Financial Team) to help raise additional much-needed funds to cover all

of the things not provided for by the state budget. Fundraising includes passive income streams (scrips, grocery programs) and potentially online or catalog fundraisers.

___ **Garden Committee:** Works with the classroom teachers to help the students to be actively involved in creating and maintaining each class's garden plot.

___ **Grants Committee:** Responsible for all aspects of grant-based funding including coordinating with staff, WCA committees and outside partners, identifying new opportunities, completing applications and reporting back to funders on how money was used.

___ **Green Team:** Inspires and educates our students and the WISH community to care for the environment by implementing conservation practices and promoting environmental awareness. Volunteers can help with recycling, composting, field trips, art projects, in-class education and more.

___ **Hospitality/Volunteer Outreach:** Helps create a warm and welcoming environment for WISH families by reaching out to answer questions and encourage volunteers.

___ **Library Committee:** Each WISH class has a designated weekly library time for reading and checking out books to take home. Library volunteers help to staff the library during class times, to help re-shelve books and prepare newly donated books for the shelves. We also hold book fairs and fundraisers to help supply the library and classrooms with books.

___ **Nutrition/Wellness Committee:** Helps our kids to establish healthy habits early on in life. Provides educational support for nutrition in the curriculum and at special events. Helps to grow the fitness program at WISH. Volunteers are needed to help each day with hot lunch and playground activities.

___ **Publicity/Outreach Committee:** Coordinates WISH's Open Houses and publicity materials for the outside community. Works to actively maintain a culturally/ethnically diverse population at WISH.

___ **Room Parents:** Work in groups of 2-3 room parents per class to keep families informed by disseminating information from classroom teachers and WISH administration. Schedules and delegates teachers' needs to classroom volunteers, maintains the classroom roster, creates a budget for events and class gifts during the school year. The Room Parent committee also assists with classroom parties and school special events.

___ **Service Learning Committee:** Works closely with the WISH classroom teachers to facilitate and support a semester of service learning, where community service projects are implemented into the curriculum in a hands-on and meaningful way. Students are involved in choosing individual classroom projects, which have included raising funds and collecting donations for a local animal shelter, writing letters to Veterans, creating hygiene kits for homeless youth and more. Last year's school-wide service project was the Clean-Up-A-Thon at Toes Beach.

___ **Website/Technology Committee:** Focuses on improving the functionality of the WISH website to make it more beneficial to our community. Our goal is to have in place a website which is easy to manage and keep current.

___ **Yearbook/Newsletter Committee:** The Yearbook and Newsletter Committee takes pictures, writes and submits articles to create publications for the WISH community.

___ **"I Want to Help Out! Committee":** If you are undecided, but want to contribute as needed, whether a little or a lot, let us know and we'll help match you up with some great volunteer opportunities!



Hello WCA members:

Got ideas, talents, energy or enthusiasm that you want to share with the WISH Charter community? Here's how to Get Involved! Mark your calendars now for our upcoming WCA schedule for the year. We are also working on putting together the calendar for events this year so that everyone can plan ahead. Check the WISH website for details!

VOLUNTEERS MEETING:

The next WCA meeting will be held TUESDAY, JULY 26th in the evening (check the website for time). Everyone is welcome to attend; it's a great opportunity to meet other WISH families and to start to find YOUR niche at WISH!

- Volunteers Meeting: Tuesday, July 26th in the evening (time TBD)

WCA STEERING COMMITTEE MEETINGS:

Our WISH Committee Leaders should plan to attend our every-other-month Steering Committee meetings. These WCA business meetings are chance for committees to check in, to share their progress, new goals, upcoming events and needs. The entire WISH community is welcome to come; it's a great way to hear what's going on at WISH and find out how you can contribute!

- Tuesday September 27th at 6:30pm
- Tuesday November 15th at 6:30pm
- Tuesday January 17th at 6:30pm
- Tuesday March 20th at 6:30pm
- Tuesday May 22nd at 6:30pm

COFFEE WITH OUR SCHOOL PRINCIPAL AND WCA LEADERSHIP TEAM:

Looking for an informal opportunity to check in, say hello, ask questions or share ideas and suggestions? Come enjoy morning coffee and snacks with Principal Draxton and the WCA Leadership Team!

- Friday October 14th at 9am
- Friday February 17th at 9am
- Friday April 20th at 9am

When you WISH upon a child, you help make dreams come true



In the time it takes to log onto your Facebook account,
You can help make YOUR child's WISH come true

EAT

SHOP

WISH



PAVILIONS



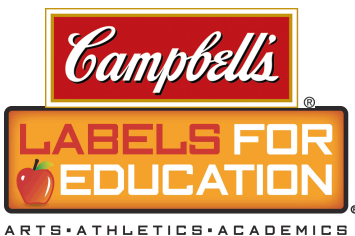
shopwithscrip™ .com

eScrip



Ralphs

Office DEPOT. Taking Care of Business



VONS Ingredients for life.™

amazon.com

GoodSearch YOU SEARCH, WE GIVE

HELP SUPPORT WISH CHARTER

With these easy passive fundraisers you and your family can sign up for right now!

SHOP and DINE OPPS

- **Ralphs Grocery Stores.** Link WISH to your rewards card by going online to ralphs.com and creating an account. After registering, click on Edit Community Contribution information and input WISH (organization 92365) and save changes. Alternately, you can pick up a Ralphs scanbar letter at the WISH office and bring that to Ralphs to link your rewards card to the school. WISH earns 1-4% cash back.
- **Target's Take Charge of Education Program.** Apply for a REDCard at the customer service center in any Target store. Once you receive your card, go online to target.com/tcoe to enroll and designate WISH (school number 151855), and WISH will receive 1% cash back. REDCard is a store credit card with no annual fee that gets you a 5% discount on all purchases at Target or Target.com.
- **eScrip-** links with Vons/Safeway/Pavilions Club Cards to provide WISH a percentage (1-4%) each time you shop. Participants can also register their credit cards for WISH to receive 5% each time they dine at affiliated restaurants (Chalet Edelweiss, Picnic, Cantalini's, Buggy Whip, Italy's Little Kitchen, Proud Bird, others), or shop at affiliated stores (Bristol Farms, etc.). Visit escrip.com. Click on "sign up" and then follow the instructions to register your existing grocery and debit/credit cards.
- **Shop with Scrip.** Purchase giftcards through WISH to your favorite restaurants, stores, etc. You continue to shop as usual, but pay by giftcard instead of cash or credit. WISH earns a percentage back from each card you purchase (average 5%). Giftcards are available from Amazon.com, Barnes & Noble, Best Buy, Disney, Gap, Home Depot, iTunes, Kohl's, Marriott, Panera, Starbucks and HUNDREDS MORE. Sign up at shopwithscrip.com to place your order online (WISH's enrollment code is 1C4C59AF25782).
- **Office Depot 5% Back to Schools.** WISH will earn 5% store credit on your purchase of any qualifying items (paper products, pencils, etc.) During checkout, just tell the cashier that you are supporting WISH (#70223873).

DROP OFF OPPS – BRING THE FOLLOWING TO THE WISH OFFICE OR CLASSROOM:

- **General Mills Box Tops for Education** (found on the tops of cereal boxes, Betty Crocker, Huggies, Pull-Ups, Kleenex, Yoplait, Pillsbury, Ziploc, Hefty, many more). WISH earns 10 cents for each one.
- **Campbell's Labels for Education Program.** Save your UPC symbols from Campbell's soup, Spaghetti O's, V8 (save the caps), Select Harvest, Pepperidge Farm (Goldfish), Swanson and Prego products. WISH earns credit for free supplies.
- **Trade in/recycling programs** for used printer cartridges, cell phone, laptops, LCD monitors, digital cameras, MP3 players, blu-ray, gaming systems and other electronics.

ONLINE OPPS

- **DonorsChoose** is an online website that allows teachers to list classroom projects for which they are requesting funding. You can browse for current WISH Charter projects and choose whatever amount that you would like to contribute at donorschoose.org.
- **GoodSearch** is an online search engine that donates half of their revenue to charity. Sign up at goodsearch.com, and designate WISH to get about .01 per search. Shop online through their site, and many retailers offer a percentage back to the school.
- **iGive** is another place where you can start your online shopping, and many retailers will offer a percentage back to WISH when you link to their site from iGive. Go to igive.com to sign up.



WISH Charter
Westside Innovative School House

Library

The WISH library has many fabulous picture books, early reading books, older children's fiction, information books and young adult titles. It has grown gradually this past year thanks to combined efforts of community members, parents, and student donations. Every book counts and your contributions really make a difference to children.

We are asking each family to donate new or gently used hardcover books. A book collection box will be placed in the main office. Donation labels will be available in an envelope attached to the collection box. Please take a label for each book that you are donating, write your name on it, and affix it to the inside cover of the book.

The children have asked for more books on the following topics:

Poetry - Shel Silverstein

Missions in California

States

Countries

Astronauts (space, missions etc)

Native American Tribes

Transportation

Robotics

Hardcover picture books

Super Heroes

Thank you so much for your support.

The Library Committee